



**Donegal School District  
Mount Joy, Pennsylvania  
Lancaster County**

Financial Statements  
Year Ended June 30, 2017



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Philadelphia, PA 19103

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# DONEGAL SCHOOL DISTRICT

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**DONEGAL SCHOOL DISTRICT**

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## INDEPENDENT AUDITOR'S REPORT

**Board of School Directors  
Donegal School District  
Mount Joy, Pennsylvania**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Donegal School District, Mount Joy, Pennsylvania as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Donegal School District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Donegal School District, Mount Joy, Pennsylvania as of June 30, 2017, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### **Report on Summarized Comparative Information**

We have previously audited the Donegal School District's 2016 financial statements, and our report dated October 25, 2016 expressed unmodified opinions on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedule – General Fund, the other post-employment benefits schedule of funding progress and the schedules of the District's proportionate share of the net pension liability and pension plan contributions on pages 3 through 14 and 46 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Donegal School District's basic financial statements. The schedule of expenditures of federal awards and certain state grants is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards and certain state grants is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and certain state grants is fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2017, on our consideration of Donegal School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Donegal School District's internal control over financial reporting and compliance.

**BBD, LLP**

**Philadelphia, Pennsylvania  
October 23, 2017**

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

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Management's discussion and analysis ("**MD&A**") of the financial performance of the Donegal School District (the "**District**") provides an overview of the District's financial performance for fiscal year ended June 30, 2017. Readers should also review the basic financial statements and related notes to enhance their understanding of the District's financial performance.

### DISTRICT PROFILE

The District consists of one elementary school, an intermediate school, a junior high school and a senior high school consisting of approximately 3,000 students. The District covers 34 square miles 10 miles east of the City of Lancaster and is comprised of the Marietta and Mount Joy Boroughs, East Donegal Township and approximately one third of Mount Joy Township. During 2016-2017, there were 399 employees in the District, consisting of 205 teachers, 20 administrators, including general administration, principals, and supervisors, and 174 support personnel including administrative assistants, maintenance staff, custodial staff, transportation staff, food service staff and technology staff.

The mission of the District is to develop each learner as a productive citizen who thoughtfully meets personal, community and global challenges.

### FINANCIAL HIGHLIGHTS

- On a government-wide basis including all governmental activities and the business type activities, the liabilities and deferred inflows of resources of the District exceeded the assets and deferred outflows of resources resulting in a deficit in total net position at the close of the 2016-2017 fiscal year of \$4,259,332. During the 2016-2017 fiscal year, the District had an increase in total net position of \$753,857. The net position of governmental activities increased by \$930,788 and the net position of the business-type activities decreased by \$176,931.
- The General Fund reported an increase of fund balance of \$618,065, bringing the cumulative balance to \$11,303,556 at the conclusion of the 2016-2017 fiscal year.
- At June 30, 2017, the General Fund fund balance includes \$8,030,000 committed by the School Board or Management for the following purposes:
  - ◆ \$2,500,000 committed to fund future self insurance expenditures
  - ◆ \$1,890,000 committed to fund future curriculum initiatives
  - ◆ \$1,890,000 committed to fund future technology initiatives
  - ◆ \$1,500,000 committed for equipment and capital improvements
  - ◆ \$250,000 committed for anticipated increases in the District's required share of retirement contributions
- Actual revenues were \$3,519,905 more than budgeted amounts and actual expenditures and other financing uses were \$1,686,283 more than budgeted amounts resulting in a net positive variance of \$1,833,622.

### OVERVIEW OF THE FINANCIAL STATEMENTS

The MD&A is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

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### GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *Statement of Net Position (Deficit)* presents information on all of the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial condition of the District is improving or deteriorating. To assess the District's overall health, the reader will need to consider additional nonfinancial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

The *Statement of Activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish the functions of the District that are principally supported by taxes and intergovernmental revenues from other functions that are intended to recover all or a significant portion of their costs through user fees and charges.

In the government-wide financial statements, the District's activities are divided into two categories:

#### ***Governmental Activities***

Most of the District's basic services are included here, such as regular and special education, support services, maintenance, transportation and administration.

#### ***Business-Type Activities***

The District charges fees to cover the costs of its food services program.

The government-wide financial statements can be found on Pages 15 and 16 of this report.

### FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the District's funds. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the District's funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

#### ***Governmental Funds***

Most of the District's activities are included in the governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on short-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements.

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

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Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the governmental near-term financing decisions. Both the *Balance Sheet – Governmental Funds* and *Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds* provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains three major individual governmental funds. Information is presented separately in the *Balance Sheet – Governmental Funds* and *Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds* for each of the major funds.

The District adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with the budget.

The governmental fund financial statements can be found on Pages 17 through 20 of this report.

### ***Proprietary Fund***

The District maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Food Service Fund is reported as an enterprise fund of the proprietary fund type.

The proprietary fund financial statements provide separate financial information for its major fund. The proprietary fund financial statements can be found on Pages 21 through 23 of this report.

### ***Fiduciary Fund***

The District is the trustee, or fiduciary, for assets that belong to others, consisting of a student activity fund. The District is responsible for ensuring that the assets reported in this fund are used for their intended purpose and by those to whom the assets belong. This fund is used to account for resources held for the benefit of parties outside the District. The fiduciary fund is not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs.

The fiduciary fund financial statements can be found on Page 24 of this report.

### ***Notes to the Financial Statements***

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

The notes to the financial statements can be found on Pages 25 through 45 of this report.

### ***Other Information***

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which consists of the budgetary comparison schedule for the General Fund, a schedule of the District's progress in funding its obligation to provide other post-employment benefits and schedules of net pension liability and District's pension contributions.

The required supplementary information can be found on Pages 46 through 49 of this report.



# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted above, net position may serve over time as a useful indicator of the District's financial condition. At the close of the 2016-2017 fiscal year the District's liabilities and deferred inflows of resources exceeded assets and deferred outflows of resources by \$4,259,332. The following table presents condensed information for the *Statement of Net Position (Deficit)* of the District at June 30, 2017 and 2016.

	Governmental Activities		Business-Type Activities		Totals	
	2017	2016	2017	2016	2017	2016
<b>ASSETS</b>						
Current assets	\$ 31,092,388	\$ 24,820,726	\$ 685,260	\$ 649,493	\$ 31,777,648	\$ 25,470,219
Noncurrent assets	<u>80,238,815</u>	<u>83,239,990</u>	<u>328,258</u>	<u>403,344</u>	<u>80,567,073</u>	<u>83,643,334</u>
<b>Total assets</b>	<u>111,331,203</u>	<u>108,060,716</u>	<u>1,013,518</u>	<u>1,052,837</u>	<u>112,344,721</u>	<u>109,113,553</u>
<b>DEFERRED OUTFLOWS</b>						
Deferred amounts on debt refunding	1,841,571	-	-	-	1,841,571	-
Deferred charges – pensions	<u>13,806,851</u>	<u>6,569,475</u>	<u>339,170</u>	<u>173,266</u>	<u>14,146,021</u>	<u>6,742,741</u>
<b>Total deferred outflows</b>	<u>15,648,422</u>	<u>6,569,475</u>	<u>339,170</u>	<u>173,266</u>	<u>15,987,592</u>	<u>6,742,741</u>
<b>LIABILITIES</b>						
Current liabilities	5,760,466	5,877,170	59,226	42,793	5,819,692	5,919,963
Noncurrent liabilities	<u>124,567,215</u>	<u>113,242,194</u>	<u>1,640,433</u>	<u>1,350,326</u>	<u>126,207,648</u>	<u>114,592,520</u>
<b>Total liabilities</b>	<u>130,327,681</u>	<u>119,119,364</u>	<u>1,699,659</u>	<u>1,393,119</u>	<u>132,027,340</u>	<u>120,512,483</u>
<b>DEFERRED INFLOWS</b>						
Deferred credits – pension	<u>550,775</u>	<u>340,446</u>	<u>13,530</u>	<u>16,554</u>	<u>564,305</u>	<u>357,000</u>
<b>NET POSITION (DEFICIT)</b>						
Net investment in capital assets	25,510,872	28,465,152	328,258	403,344	25,839,130	28,868,496
Restricted	13,858,973	8,052,500	-	-	13,858,973	8,052,500
Unrestricted (deficit)	<u>(43,268,676)</u>	<u>(41,347,271)</u>	<u>(688,759)</u>	<u>(586,914)</u>	<u>(43,957,435)</u>	<u>(41,934,185)</u>
<b>Total net position (deficit)</b>	<u>\$ (3,898,831)</u>	<u>\$ (4,829,619)</u>	<u>\$ (360,501)</u>	<u>\$ (183,570)</u>	<u>\$ (4,259,332)</u>	<u>\$ (5,013,189)</u>

The District's total assets as of June 30, 2017 were \$112,344,721 of which \$26,772,224 or 23.83% consisted of unrestricted cash and investments and \$80,567,073 or 71.71% consisted of the District's net investment in capital assets. The District's total liabilities as of June 30, 2017 were \$132,027,340 of which \$56,569,514 or 42.85% consisted of general obligation debt used to acquire and construct capital assets and \$67,744,000 or 51.31% consisted of the actuarially determined net pension liability.

The District had a deficit in unrestricted net position of \$43,957,435 at June 30, 2017. The District's unrestricted net position decreased by \$2,023,250 during 2016-2017 primarily due to the change in the District's actuarially determined net pension liability.

A portion of the District's net position reflects its restricted net position which totaled \$13,858,973 as of June 30, 2017. All of the District's restricted net position related to amounts restricted for capital expenditures and debt service.

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

Another portion of the District's net position reflects its investment in capital assets net of accumulated depreciation less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. For the year ended June 30, 2017, the District's net investment in capital assets, decreased by \$3,029,366 because the capital assets were being depreciated faster than the debt used to acquire the capital assets was being repaid.

The following table presents condensed information for the *Statement of Activities* of the District for 2017 and 2016:

	Governmental Activities		Business-Type Activities		Totals	
	2017	2016	2017	2016	2017	2016
<b>REVENUES</b>						
<b>Program revenues</b>						
Charges for services	\$ 181,177	\$ 138,532	\$ 643,160	\$ 640,651	\$ 824,337	\$ 779,183
Operating grants and contributions	11,580,395	8,276,092	904,192	902,459	12,484,587	9,178,551
Capital grants and contributions	180,000	357,500	-	-	180,000	357,500
<b>General revenues</b>						
Property taxes levied for general purposes	27,032,573	26,212,966	-	-	27,032,573	26,212,966
Earned income taxes levied for general purposes	2,871,797	2,771,493	-	-	2,871,797	2,771,493
Other taxes	549,868	678,301	-	-	549,868	678,301
Grants and entitlements not restricted to specific programs	7,705,976	7,477,255	-	-	7,705,976	7,477,255
Gain on sale of capital assets	23,545	-	-	-	23,545	-
Investment earnings	69,895	273,367	596	582	70,491	273,949
<b>Total revenues</b>	<u>50,195,226</u>	<u>46,185,506</u>	<u>1,547,948</u>	<u>1,543,692</u>	<u>51,743,174</u>	<u>47,729,198</u>
<b>EXPENSES</b>						
Instruction	31,608,364	29,257,581	-	-	31,608,364	29,257,581
Instructional student-support services	4,412,550	3,765,296	-	-	4,412,550	3,765,296
Administrative and financial support services	4,159,014	3,442,352	-	-	4,159,014	3,442,352
Operation and maintenance of plant services	4,306,368	3,897,123	-	-	4,306,368	3,897,123
Pupil transportation	1,501,152	1,571,553	-	-	1,501,152	1,571,553
Student activities	1,108,350	757,249	-	-	1,108,350	757,249
Community services	6,131	-	-	-	6,131	-
Interest and amortization expense related to non-current liabilities	2,162,509	2,457,966	-	-	2,162,509	2,457,966
Food service	-	-	1,724,879	1,515,543	1,724,879	1,515,543
<b>Total expenses</b>	<u>49,264,438</u>	<u>45,149,120</u>	<u>1,724,879</u>	<u>1,515,543</u>	<u>50,989,317</u>	<u>46,664,663</u>
<b>CHANGE IN NET POSITION (DEFICIT)</b>	<u>\$ 930,788</u>	<u>\$ 1,036,386</u>	<u>\$ (176,931)</u>	<u>\$ 28,149</u>	<u>\$ 753,857</u>	<u>\$ 1,064,535</u>

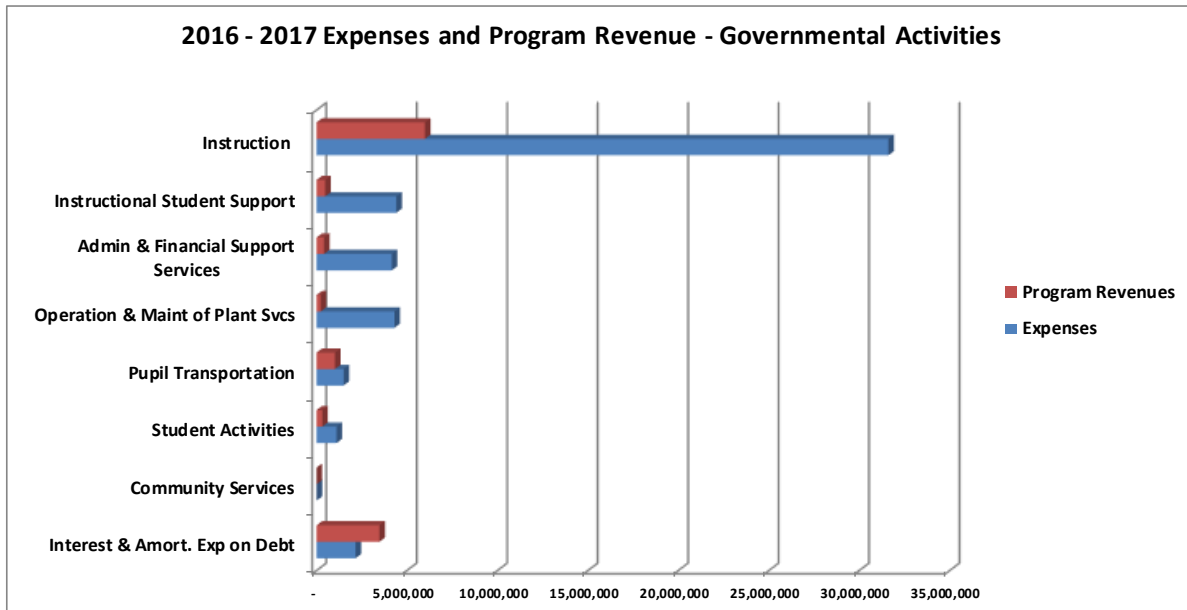
Overall, the District's financial position has been improving but challenges such as increased medical costs, pension contributions, state-mandated programs and negotiated contracts have a potential to offset these gains in future fiscal years. Management of the District continues to aggressively implement cost efficiencies and revenue-generating strategies to combat these factors. In the governmental activities, the District's assessed property tax base drives the majority of the revenue generated. A majority of the District's property tax base is in the form of residential housing. Although the District is primarily a residential community, the District also has a property tax base derived from commercial facilities.

# DONEGAL SCHOOL DISTRICT

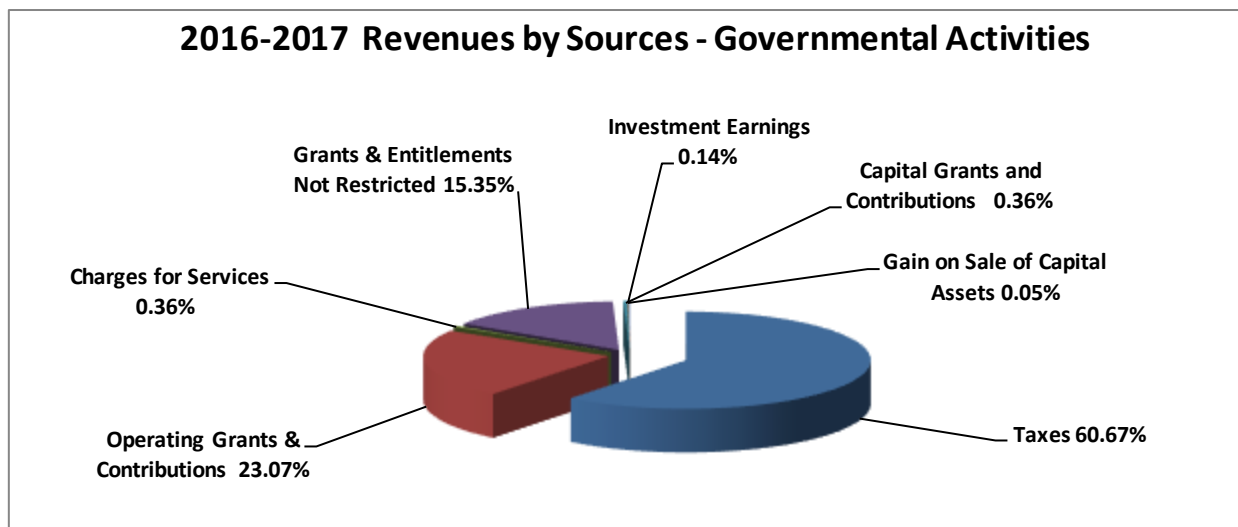
## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

The *Statement of Activities* provides detail that focuses on how the District finances its services. The *Statement of Activities* compares the costs of the District functions and programs with the resources those functions and programs generate themselves in the form of program revenues. As demonstrated by the following graph, all of the District's governmental activities are not self-supporting, raising enough program revenue to cover their costs, as most traditional governmental services are not.



To the degree that the District's functions or programs cost more than they raise, the *Statement of Activities* shows how the District chose to finance the difference through general revenues. The following chart shows that the District relies on tax revenues to finance its governmental activities.



# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

### GOVERNMENTAL FUNDS

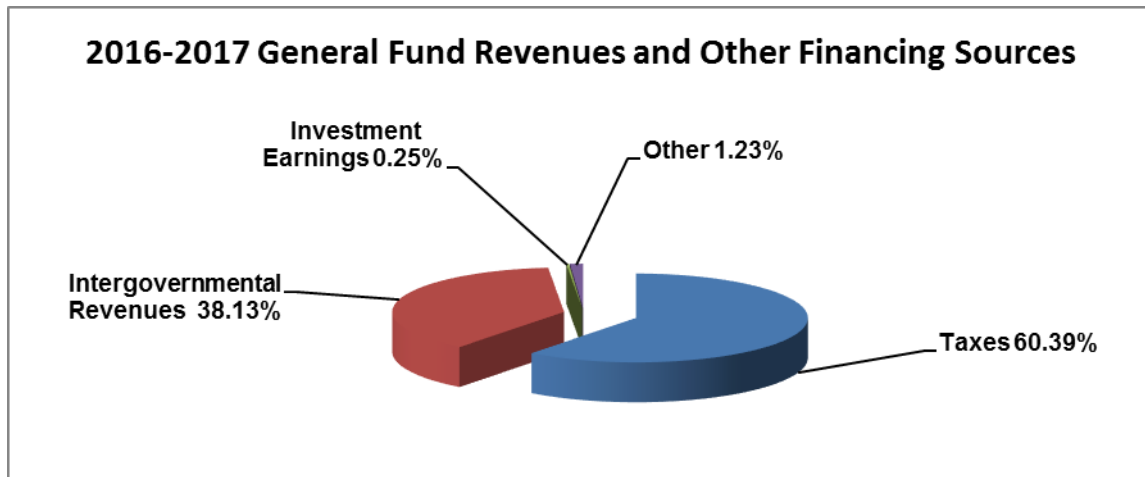
The governmental fund financial statements provide detailed information of the District's major funds. Some funds are required to be established by State statute while other funds are established by the District to manage monies restricted for a specific purpose. As of June 30, 2017, the District's governmental funds reported a combined fund balance of \$25,162,529 which is an increase of \$6,424,538 from the prior year. The following table summarizes the District's total governmental fund balances as of June 30, 2017 and 2016 and the total 2017 change in governmental fund balances.

	<u>2017</u>	<u>2016</u>	<u>Change</u>
General Fund	\$11,303,556	\$10,685,491	\$ 618,065
Capital Projects Fund	12,113,403	6,504,274	5,609,129
Debt Service Fund	<u>1,745,570</u>	<u>1,548,226</u>	<u>197,344</u>
	<u>\$25,162,529</u>	<u>\$18,737,991</u>	<u>\$6,424,538</u>

### GENERAL FUND

The General Fund is the District's primary operating fund. At the conclusion of the 2016-2017 fiscal year, the General Fund fund balance was \$11,303,556 representing an increase of \$618,065 in relation to the prior year. The increase in the District's General Fund fund balance is due to many factors. The following analysis has been provided to assist the reader in understanding the financial activities of the General Fund during the 2016-2017 fiscal year.

The District's reliance upon tax revenues is demonstrated by the graph below that indicates 60.39% of General Fund revenues are derived from local taxes.



### General Fund Revenues and Other Financing Sources

	<u>2016</u>	<u>2015</u>	<u>\$ Change</u>	<u>% Change</u>
Tax revenues	\$30,521,120	\$29,707,615	\$ 813,505	2.74
Intergovernmental revenues	19,269,210	15,748,346	3,520,864	22.36
Investment earnings	125,736	40,112	85,624	213.46
Other	<u>621,890</u>	<u>547,841</u>	<u>74,049</u>	<u>13.52</u>
	<u>\$50,537,956</u>	<u>\$46,043,914</u>	<u>\$4,494,042</u>	<u>9.76</u>

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

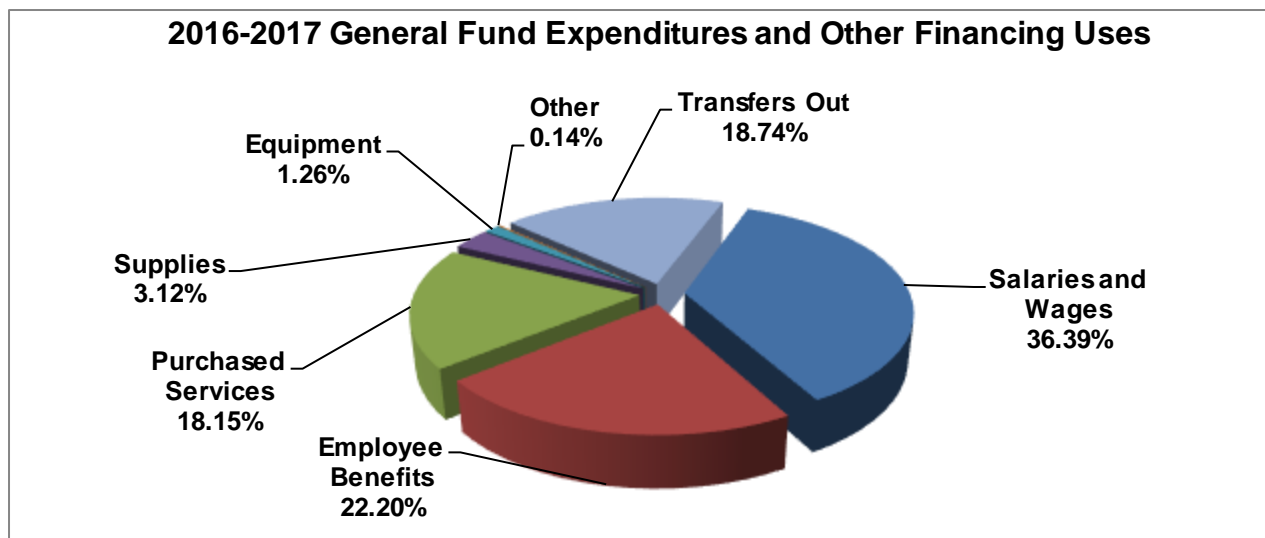
June 30, 2017

Net tax revenues increased by \$813,505 or 2.74% due to several factors. A millage increase of 2.00% in 2016-2017 and an increase in collections for earned income taxes which was offset by the elimination of per capita taxes accounted for a majority of the current year change from the prior year. The following table summarizes changes in the District's tax revenues for 2017 compared to 2016:

	<u>2017</u>	<u>2016</u>	<u>\$ Change</u>	<u>% Change</u>
Real estate tax	\$26,471,613	\$25,625,491	\$ 846,122	3.30
Interim tax	171,327	190,005	(18,678)	(9.83)
PURTA tax	32,987	32,791	196	0.60
Per capita tax	-	118,535	(118,535)	(100.00)
Local services tax	36,435	41,260	(4,825)	(11.69)
Earned income tax	2,871,797	2,771,492	100,305	3.62
Transfer tax	477,329	466,499	10,830	2.32
Delinquent real estate tax	456,515	454,726	1,789	0.39
Delinquent per capita tax	3,117	6,816	(3,699)	(54.27)
	<u>\$30,521,120</u>	<u>\$29,707,615</u>	<u>\$ 813,505</u>	<u>2.74</u>

Intergovernmental revenues increased primarily due to the receipt of deferred one-time subsidies related to the state program to reimburse costs associated with construction projects (Plancon) and additional funding received for the state retirement subsidy which increased commensurate with the employer annual contribution percentage.

As the graph below illustrates, the largest portion of General Fund expenditures are for salaries and benefits. The District is an educational service entity and as such is labor intensive.



### General Fund Expenditures and Other Financing Uses

	<u>2017</u>	<u>2016</u>	<u>\$ Change</u>	<u>% Change</u>
Salaries and wages	\$18,164,410	\$17,472,685	\$ 691,725	3.96
Employee benefits	11,082,330	9,182,168	1,900,162	20.69
Purchased services	9,058,893	9,538,688	(479,795)	(5.03)
Supplies	1,555,705	803,644	752,061	93.58
Equipment	626,784	791,140	(164,356)	(20.77)
Other	78,856	114,916	(36,060)	(31.38)
Transfers out	9,352,913	8,094,186	1,258,727	15.55
	<u>\$49,919,891</u>	<u>\$45,997,427</u>	<u>\$3,922,464</u>	<u>8.53</u>

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

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Employee benefits increased from the prior year due primarily to the PSERS rate increase and health care expenditures. The PSERS employer contribution rate for 2016-2017 was 30.03% compared to 25.84% in 2015-2016. The District pays actual medical claims through its self-insurance program and saw an increase in volume and average claim cost resulting in an increase of 24.40% from the prior year. The following table summarizes changes in the District's employee benefit expenditures for 2017 compared to 2016:

	<u>2017</u>	<u>2016</u>	<u>\$ Change</u>	<u>% Change</u>
PSERS contributions	\$ 5,429,773	\$4,451,407	\$ 978,366	21.98
Medical insurance	3,842,054	3,088,581	753,473	24.40
Social security and medicare	1,355,678	1,303,906	51,773	3.97
Other	<u>454,824</u>	<u>338,274</u>	<u>116,550</u>	<u>34.45</u>
	<u>\$11,082,330</u>	<u>\$9,182,168</u>	<u>\$1,900,162</u>	<u>20.69</u>

Supplies increased due to several factors compared to the prior year. The main increase is due to a revision in the chart of accounts mandated by the state classifying utilities as supplies instead of purchased services as reported in prior years. Electricity expenditures totaled approximately \$432,000 and accounted for a majority of the change from the prior year. The other factor for the increase was the approximately \$210,000 spent for the English and language arts curriculum refresh.

Transfers out increased due to additional transfers made to the Capital Projects Fund resulting from deferred one-time subsidies related to the state program to reimburse costs associated with construction projects (Plancon) and savings realized from the refinancing of general obligation bonds.

### CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for construction and renovation activity associated with the District's buildings and major equipment purchases. The Capital Projects Fund receives the majority of its revenues from the issuance of general obligation debt and transfers from the General Fund. During 2016-2017, the Capital Projects Fund reported an increase in fund balance of \$5,609,129 due to amounts transferred from the General Fund in excess of capital expenditures. Current year transfers from the General Fund were the result of budgeted transfers and unbudgeted transfers resulting from the unanticipated receipt of deferred one-time subsidies related to the state program to reimburse costs associated with construction projects (Plancon) and savings realized from the refinancing of general obligation bonds. The remaining fund balance of \$12,113,403 as of June 30, 2017 is restricted for future capital expenditures.

### DEBT SERVICE FUND

The Debt Service Fund accounts for the interest and principal payments due on the District's outstanding general obligation debt. Transfers are made during the year from the General Fund to finance debt service payments as they become due.

Pursuant to loan agreements with the State Public School Building Authority under its Qualified School Construction Bonds program, the District established a Debt Sinking Fund. The District is required to make deposits annually into the Debt Sinking Fund. The deposits and investment earnings on the deposits are available for payment of maturities under the loan agreement.

As of June 30, 2017, the fund balance in the Debt Service Fund was \$1,745,570 and is restricted for future debt service expenditures.

### GENERAL FUND BUDGET INFORMATION

Actual revenues were \$3,519,905 more than budgeted amounts and actual expenditures and other financing uses were \$1,686,283 more than budgeted amounts resulting in a net positive variance of \$1,833,622. Major budgetary highlights for 2016-2017 were as follows:

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# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

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Local source revenues exceeded budgeted amounts by \$1,096,580, resulting from higher than anticipated collections for earned income taxes and realty transfer taxes. The taxable real estate assessment at July 1 was also higher than anticipated. The contribution by the Donegal Athletic Club in the amount of \$180,000 also contributed to the variance. These funds were then transferred to the Capital Projects Fund and utilized on the athletic complex.

State source revenues exceeded budgeted amounts by \$2,488,082 and was due to receipt of the deferred payments for reimbursement of costs associated with previous construction projects (Plancon). In addition, the District budgeted either modest to no increases in their Basic Education and Ready to Learn Grant subsidies. This was done in response to the 2016-2017 State budget impasse.

Regular program expenditures were \$ 662,302 less than budget. The favorable variance is primarily due to amounts under expended for professional salaries and corresponding benefits.

Special education costs were \$ 497,639 less than budget. The favorable variance is primarily due to amounts under expended for salaries and benefits. The District also realized savings with its special education contract with the Lancaster-Lebanon Intermediate Unit #13.

Pupil support services and instructional staff expenditures were \$ 347,024 more than budget due to changes in the reporting structure that were made by the Pennsylvania Department of Education and a change in classification of positions after the original budget was submitted.

Total operation and maintenance of plant services were \$ 305,821 less than budget. The favorable variance can be attributed to amounts under expended for salaries and benefits and cost savings related to utility usage and the decision to reevaluate budgeted equipment purchases.

Total transfers out were over budget by \$3,317,960 due to excess revenues received over budget and expenditures under budget resulting from the unanticipated receipt of deferred one-time subsidies related to the state program to reimburse costs associated with construction projects (Plancon) and savings realized from the refinancing of general obligation bond which were than appropriated by the School Board to the Capital Projects Fund to subsidize future capital needs.

### BUSINESS-TYPE ACTIVITIES AND FOOD SERVICE FUND

During 2016-2017, the net position of the business-type activities and Food Service Fund decreased by \$176,931. As of June 30, 2017, the business-type activities and Food Service Fund had a deficit in net position of \$360,501.

### CAPITAL ASSETS

The District's net investment in capital assets for its governmental and business-type activities as of June 30, 2017 amounted to \$80,567,073 net of accumulated depreciation. This investment in capital assets includes land, site improvements, buildings and improvements, furniture and equipment and vehicles. The total decrease in the District's net investment in capital assets for the current fiscal year was \$3,076,261 or 3.67%. The increase was the result of current year depreciation and loss on disposals in excess of current year capital additions.

Current year capital additions were \$1,389,391 and depreciation expense and loss on disposals were \$4,465,652.

Major capital additions (including reclass from construction in progress) for the current fiscal year included the following:

- Donegal Primary School parking lot \$ 693,906
- 1400 Dell Chromebooks \$ 408,800
- Softball field \$ 324,046

# DONEGAL SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2017

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### NONCURRENT LIABILITIES

At the end of the current fiscal year, the District had total general obligation debt of \$56,559,514 consisting of \$31,230,000 in bonds payable, \$22,950,000 in qualified school construction bonds and net deferred credits of \$2,389,514. The entire amount is backed by the full faith and credit of the District. General obligation debt was issued to finance capital expenditures or to finance the retirement (refund) of prior obligation debt. The District's general obligation debt increased by \$1,794,676 or 3.28% during the fiscal year. During 2016-2017, the District issued general obligation bonds, Series of 2016 and 2017, which advance refunded a portion of general obligation bonds, Series of 2011. The District advance refunded a portion of general obligation bonds, Series of 2011, to reduce future debt service payments by approximately \$1.7 million.

State statutes limit the amount of general obligation debt the District may issue up to 225% of its borrowing base capacity which is calculated as the annual arithmetic average of the total revenues for the preceding three fiscal years. The current debt limitation for the District is \$101,734,034 which exceeds the District's outstanding general obligation debt as of June 30, 2017.

The District reports its allocated portion of its defined benefit unfunded benefit obligation related to its participation in PSERS. The District's allocated portion of the net pension liability is an actuarially determined estimate of the unfunded cost of the pension plan obligation which totaled \$67,744,000 as of June 30, 2017. The District's net pension liability increased by \$9,702,000 or 16.72% during the fiscal year.

The District maintains an AA rating from Standard and Poor's.

Other noncurrent liabilities consist of the District's liabilities for accrued retirement bonuses, compensated absences and its net obligation for post-employment benefits, which totaled \$1,894,134 as of June 30, 2017. These liabilities increased by \$118,452 or 6.67% during the fiscal year.

### FACTORS BEARING ON THE DISTRICT'S FUTURE

The actual enrollment in the District at October 1 increased by 41 students from 2016 to 2017.

The District continues to watch for trends that will impact growth and/or decline in student population; however, no formal study has been undertaken in recent years. The various townships and municipalities within the District have completed a "Comprehensive Regional Planning" initiative and are addressing areas to be targeted for urban growth, high-density vs. traditional housing, agricultural preserve, and industrial/commercial zoning. This plan suggests that the District should prepare for additional growth in student population in the future. If initiatives for bringing commercial and industrial properties to the region are successful, the tax base could be positively impacted.

The District is preparing for two renovation projects for the 2018 year. The projects will consist of renovations to the Donegal Primary heating and cooling system including the structural shell of the building and the DIG auxiliary building next to the junior high school. The District continues to evaluate and make upgrades to our current athletic facilities. A five-year capital improvement plan has been developed and is used to implement a facility maintenance program for the District.

Concerns regarding future employer contributions to fund the Public School Employees' Retirement System ("**PSERS**") continue to linger with no legislative action to date. The employer contribution rate for the 2016-17 school year was 30.03% which was an increase of 16.20% from the 2015-2016 employer contribution rate. The employer contribution for the 2017-2018 school year was certified by the legislature to be 32.57%. This is an increase of 8.46 % from 2016-2017. The District will take reasonable steps to prepare for anticipated growth, but believes that the only realistic solution must come from Legislative actions.

Health care costs were 24.4% higher in 2016/217 compared to last year. While the District expects to continue to see increases in health care costs it is not anticipating increases of this magnitude each year. The Federal Health Care provisions continue to add costs in the way of additional reporting and member fees. The District also continues to review, plan, and evaluate how the Federal Health Care Act requirements will affect it in the future.



# **DONEGAL SCHOOL DISTRICT**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**

**June 30, 2017**

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The Board has established five committed fund balances; self-insurance, curriculum, technology, equipment and capital projects, and PSERS. The District is self-insured for its health care costs and amounts committed for self-insurance will protect the District's assets from medical claims which may from time to time exceed the current year's budgeted expenses. The fund balance committed for curriculum will help the District to fund major curriculum changes that are expected in the next few years. The committed fund balance for technology will be utilized to fund a seven-year technology refresh cycle and its one to one initiative so that the District can maintain adequate technology to continue its educational programs. The fund balance committed for equipment and capital projects will be utilized to fund major maintenance or instructional equipment or furniture needed that exceed the current year's budget. The fund balance committed for PSERS was established to offset the anticipated, significant increase in mandated contributions to the school employee retirement program.

The District has a contract with the professional staff that remains in effect through June 30, 2018.

In 2006, Act 1 was passed, which provided taxpayer relief through gambling revenues generated at the State level. The intent of this legislation is to provide a mechanism to relieve the burden of funding public education from property owners. This new legislation has put a "ceiling" on the percentage increase of local real estate taxes that can be levied year-to-year in order to balance the school district budget. Pennsylvania school districts are now required to either change their taxing strategies to make up for the shortfall of increases in real estate tax refunds or seek the taxpayers' approval through back-end referendum to increase taxes higher than the approved index. This law puts an already increased burden on the District's revenue stream in future years.

For the 2017-2018 fiscal year, the District was allowed to increase the real estate property tax rate by 3.3% under the Act 1 index. However, the Board approved property tax rate increase for the 2017-2018 fiscal year was 1.85 %.

### **CONTACTING THE DISTRICT FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Business Services, Donegal School District, 1051 Koser Road, Mount Joy, PA 17552.

# DONEGAL SCHOOL DISTRICT

## STATEMENT OF NET POSITION (DEFICIT)

June 30, 2017 with summarized comparative totals for 2016

	Governmental Activities	Business-type Activities	Totals	
			2017	2016
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>				
<b>CURRENT ASSETS</b>				
Cash	\$ 5,245,242	\$ 706,748	\$ 5,951,990	\$ 3,688,850
Investments	20,820,234	-	20,820,234	17,138,308
Restricted assets:				
Cash held by fiscal agent	1,110	-	1,110	944
Investments held by fiscal agent	1,744,460	-	1,744,460	1,547,282
Taxes receivable	1,019,908	-	1,019,908	997,259
Due from other governments	2,075,887	4,531	2,080,418	1,945,811
Internal balances	65,281	(65,281)	-	-
Other receivables	116,304	93	116,397	108,587
Prepaid expenses	3,962	-	3,962	3,946
Inventories	-	39,169	39,169	39,232
<b>Total current assets</b>	<b>31,092,388</b>	<b>685,260</b>	<b>31,777,648</b>	<b>25,470,219</b>
<b>NONCURRENT ASSETS</b>				
Capital assets, net	80,238,815	328,258	80,567,073	83,643,334
<b>Total assets</b>	<b>111,331,203</b>	<b>1,013,518</b>	<b>112,344,721</b>	<b>109,113,553</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Deferred amounts on debt refunding	1,841,571	-	1,841,571	-
Deferred charges on proportionate share of pension	13,806,851	339,170	14,146,021	6,742,741
<b>Total deferred outflows of resources</b>	<b>15,648,422</b>	<b>339,170</b>	<b>15,987,592</b>	<b>6,742,741</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION (DEFICIT)</b>				
<b>CURRENT LIABILITIES</b>				
Accounts payable	953,941	16,865	970,806	989,837
Accrued salaries, payroll withholdings and benefits	4,014,062	7,216	4,021,278	3,891,896
Accrued interest payable	490,607	-	490,607	521,317
Unearned revenue	301,856	35,145	337,001	516,913
<b>Total current liabilities</b>	<b>5,760,466</b>	<b>59,226</b>	<b>5,819,692</b>	<b>5,919,963</b>
<b>NONCURRENT LIABILITIES</b>				
Due within one year	3,208,058	-	3,208,058	1,092,817
Due in more than one year	121,359,157	1,640,433	122,999,590	113,499,703
<b>Total noncurrent liabilities</b>	<b>124,567,215</b>	<b>1,640,433</b>	<b>126,207,648</b>	<b>114,592,520</b>
<b>Total liabilities</b>	<b>130,327,681</b>	<b>1,699,659</b>	<b>132,027,340</b>	<b>120,512,483</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred credits on proportionate share of pension	550,775	13,530	564,305	357,000
<b>NET POSITION (DEFICIT)</b>				
Net investment in capital assets	25,510,872	328,258	25,839,130	28,868,496
Restricted	13,858,973	-	13,858,973	8,052,500
Unrestricted (deficit)	(43,268,676)	(688,759)	(43,957,435)	(41,934,185)
<b>Total net position (deficit)</b>	<b>\$ (3,898,831)</b>	<b>\$ (360,501)</b>	<b>\$ (4,259,332)</b>	<b>\$ (5,013,189)</b>

See accompanying notes

# DONEGAL SCHOOL DISTRICT

## STATEMENT OF ACTIVITIES

Year ended June 30, 2017 with summarized comparative totals for 2016

	Program Revenues				Net (Expense) Revenue and Changes in Net Position (Deficit)			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Totals	
							2017	2016
<b>GOVERNMENTAL ACTIVITIES</b>								
Instruction	\$ 31,608,364	\$ 104,850	\$ 5,889,415	\$ -	\$ (25,614,099)	\$ -	\$ (25,614,099)	\$ (24,181,076)
Instructional student support services	4,412,550	-	482,453	-	(3,930,097)	-	(3,930,097)	(3,364,870)
Administrative and financial support services	4,159,014	18,365	393,250	-	(3,747,399)	-	(3,747,399)	(3,094,201)
Operation and maintenance of plant services	4,306,368	16,448	216,127	-	(4,073,793)	-	(4,073,793)	(3,713,906)
Pupil transportation	1,501,152	-	1,024,895	-	(476,257)	-	(476,257)	(442,879)
Student activities	1,108,350	41,514	98,517	180,000	(788,319)	-	(788,319)	(298,187)
Community services	6,131	-	-	-	(6,131)	-	(6,131)	-
Interest and amortization expense related to noncurrent liabilities	2,162,509	-	3,475,738	-	1,313,229	-	1,313,229	(1,281,877)
<b>Total governmental activities</b>	<b>49,264,438</b>	<b>181,177</b>	<b>11,580,395</b>	<b>180,000</b>	<b>(37,322,866)</b>	<b>-</b>	<b>(37,322,866)</b>	<b>(36,376,996)</b>
<b>BUSINESS-TYPE ACTIVITIES</b>								
Food service	1,724,879	643,160	904,192	-	-	(177,527)	(177,527)	27,567
<b>Total primary government</b>	<b>\$ 50,989,317</b>	<b>\$ 824,337</b>	<b>\$ 12,484,587</b>	<b>\$ 180,000</b>	<b>(37,322,866)</b>	<b>(177,527)</b>	<b>(37,500,393)</b>	<b>(36,349,429)</b>
<b>GENERAL REVENUES</b>								
Property taxes levied for general purposes					27,032,573	-	27,032,573	26,212,966
Earned income taxes levied for general purposes					2,871,797	-	2,871,797	2,771,493
Other taxes levied for general purposes					549,868	-	549,868	678,301
Grants and entitlements not restricted to specific programs					7,705,976	-	7,705,976	7,477,255
Gain on sale of capital assets					23,545	-	23,545	-
Investment earnings					69,895	596	70,491	273,949
<b>Total general revenues</b>					<b>38,253,654</b>	<b>596</b>	<b>38,254,250</b>	<b>37,413,964</b>
<b>CHANGE IN NET POSITION (DEFICIT)</b>					<b>930,788</b>	<b>(176,931)</b>	<b>753,857</b>	<b>1,064,535</b>
<b>NET POSITION (DEFICIT)</b>								
Beginning of year					(4,829,619)	(183,570)	(5,013,189)	(6,077,724)
<b>End of year</b>					<b>\$ (3,898,831)</b>	<b>\$ (360,501)</b>	<b>\$ (4,259,332)</b>	<b>\$ (5,013,189)</b>

See accompanying notes

# DONEGAL SCHOOL DISTRICT

## BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2017 with summarized comparative totals for 2016

	Major Funds			Totals	
	General	Capital	Debt	2017	2016
	Fund	Projects	Service		
<b>ASSETS</b>					
Cash	\$ 4,243,771	\$ 1,001,471	\$ -	\$ 5,245,242	\$ 3,025,044
Investments	11,789,806	9,030,428	-	20,820,234	17,138,308
Restricted assets:					
Cash held by fiscal agent	-	-	1,110	1,110	944
Investments held by fiscal agent	-	-	1,744,460	1,744,460	1,547,282
Taxes receivable	1,019,908	-	-	1,019,908	997,259
Due from other funds	65,763	2,150,000	-	2,215,763	1,873,835
Due from other governments	1,706,365	-	-	1,706,365	1,559,501
Other receivables	116,304	-	-	116,304	106,798
Prepaid items	3,962	-	-	3,962	3,946
<b>Total assets</b>	<b>\$ 18,945,879</b>	<b>\$ 12,181,899</b>	<b>\$ 1,745,570</b>	<b>\$ 32,873,348</b>	<b>\$ 26,252,917</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Accounts payable	\$ 885,445	\$ 68,496	\$ -	\$ 953,941	\$ 986,831
Due to other funds	2,150,482	-	-	2,150,482	1,801,713
Accrued salaries, payroll withholdings and benefits	4,014,062	-	-	4,014,062	3,884,915
Unearned revenues	301,856	-	-	301,856	484,107
<b>Total liabilities</b>	<b>7,351,845</b>	<b>68,496</b>	<b>-</b>	<b>7,420,341</b>	<b>7,157,566</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenues - property and per capita taxes	290,478	-	-	290,478	357,360
<b>FUND BALANCES</b>					
Nonspendable					
Prepaid items	3,962	-	-	3,962	3,946
Restricted for					
Capital projects	-	12,113,403	-	12,113,403	6,504,274
Debt service	-	-	1,745,570	1,745,570	1,548,226
Committed to					
Self-insured health insurance	2,500,000	-	-	2,500,000	1,810,000
Curriculum initiatives	1,890,000	-	-	1,890,000	1,890,000
Technology initiatives	1,890,000	-	-	1,890,000	1,810,000
Equipment and capital improvements	1,500,000	-	-	1,500,000	1,350,000
Retirement rate stabilization	250,000	-	-	250,000	250,000
Assigned for					
Capital projects	-	-	-	-	300,000
Unassigned	3,269,594	-	-	3,269,594	3,271,545
<b>Total fund balances</b>	<b>11,303,556</b>	<b>12,113,403</b>	<b>1,745,570</b>	<b>25,162,529</b>	<b>18,737,991</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 18,945,879</b>	<b>\$ 12,181,899</b>	<b>\$ 1,745,570</b>	<b>\$ 32,873,348</b>	<b>\$ 26,252,917</b>

See accompanying notes

# DONEGAL SCHOOL DISTRICT

## RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF NET POSITION (DEFICIT)

June 30, 2017

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<b>TOTAL GOVERNMENTAL FUND BALANCES</b>	<b>\$ 25,162,529</b>
Amounts reported for governmental activities in the statement of net position (deficit) are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet.	80,238,815
Deferred outflows of resources for deferred amounts on debt refunding are currently expended in the governmental funds, whereas they are capitalized and amortized over the life of the respective debt in the government-wide statement of net position (deficit).	1,841,571
Deferred outflows of resources and deferred inflows of resources related to pensions are not reported as assets and liabilities in the governmental funds balance sheet.	13,256,076
Some of the District's property and per capita taxes will be collected after year-end, but are not available soon enough to pay for the current period's expenditures, and therefore are reported as deferred inflows of resources on the governmental funds balance sheet.	290,478
Receivables related to subsidies for long-term debt are not available to pay for current period expenditures and thus are not recognized in the governmental funds but are recognized in the statement of net position (deficit).	369,522
Noncurrent liabilities are not due and payable in the current period and therefore are not reported as liabilities in the governmental funds balance sheet.	(124,567,215)
Accrued interest payable on long-term liabilities is included in the statement of net position (deficit), but is excluded from the governmental funds balance sheet until due and payable.	<u>(490,607)</u>
<b>NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES</b>	<b><u>\$ (3,898,831)</u></b>

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See accompanying notes

# DONEGAL SCHOOL DISTRICT

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

Year ended June 30, 2017 with summarized comparative totals for 2016

	Major Funds			Totals	
	General	Capital	Debt	2017	2016
	Fund	Projects	Service		
<b>REVENUES</b>					
Local sources	\$ 31,461,026	\$ 37,456	\$ (93,297)	\$ 31,405,185	\$ 30,594,131
State sources	16,859,142	-	-	16,859,142	13,592,865
Federal sources	2,194,243	-	-	2,194,243	2,092,673
<b>Total revenues</b>	<u>50,514,411</u>	<u>37,456</u>	<u>(93,297)</u>	<u>50,458,570</u>	<u>46,279,669</u>
<b>EXPENDITURES</b>					
Current					
Instruction	27,306,605	-	-	27,306,605	25,551,850
Support services	12,467,513	-	381,536	12,849,049	11,654,377
Operation of noninstructional services	792,860	-	-	792,860	697,014
Facilities acquisition, construction and improvement services	-	868,952	-	868,952	4,859,648
Debt service	-	-	2,621,647	2,621,647	5,538,742
<b>Total expenditures</b>	<u>40,566,978</u>	<u>868,952</u>	<u>3,003,183</u>	<u>44,439,113</u>	<u>48,301,631</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>9,947,433</u>	<u>(831,496)</u>	<u>(3,096,480)</u>	<u>6,019,457</u>	<u>(2,021,962)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Sale of/compensation for capital assets	23,545	-	-	23,545	-
Issuance of debt - refunding	-	-	22,495,000	22,495,000	-
Payment of debt - refunding	-	-	(23,211,571)	(23,211,571)	-
Bond premiums	-	-	1,098,107	1,098,107	-
Transfers in	-	6,440,625	2,912,288	9,352,913	8,094,186
Transfers out	(9,352,913)	-	-	(9,352,913)	(8,094,186)
<b>Total other financing sources (uses)</b>	<u>(9,329,368)</u>	<u>6,440,625</u>	<u>3,293,824</u>	<u>405,081.00</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	618,065	5,609,129	197,344	6,424,538	(2,021,962)
<b>FUND BALANCES</b>					
Beginning of year	10,685,491	6,504,274	1,548,226	18,737,991	20,759,953
<b>End of year</b>	<u>\$ 11,303,556</u>	<u>\$ 12,113,403</u>	<u>\$ 1,745,570</u>	<u>\$ 25,162,529</u>	<u>\$ 18,737,991</u>

See accompanying notes

# DONEGAL SCHOOL DISTRICT

## RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF ACTIVITIES

Year ended June 30, 2017

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<b>NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS</b>	<b>\$ 6,424,538</b>
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense and loss on disposal of capital assets exceeded capital outlays in the current period.

Capital outlay expenditures	\$ 1,369,665	
Depreciation expense	(4,359,457)	
Loss on disposal of capital assets	<u>(11,383)</u>	(3,001,175)

Because some property and per capita taxes will not be collected for several months after the District's fiscal year ends, they are not considered as "available" revenues in the governmental funds. Deferred inflows of resources decreased by this amount in the current period.

Deferred inflows of resources June 30, 2016	(357,360)	
Deferred inflows of resources June 30, 2017	<u>290,478</u>	(66,882)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Neither transaction, however, has any effect on the change in net position of governmental activities. Also, governmental funds report the effect of premiums, discounts and similar items when long-term debt is issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Repayment of bonds and note payable	21,687,823	
Proceeds from bonds payable	(22,495,000)	
Proceeds from bond premiums	(1,098,107)	
Payment of deferred amounts on refunding	1,841,571	
Amortization of discounts, premiums and deferred amounts on refunding	<u>110,608</u>	46,895

Some expenses reported in the statement of activities do not require the use of current financial resources, and, therefore are not reported as expenditures on governmental funds.

Current year change in accrued interest payable		30,710
Change in net pension liability and related deferred inflows and outflows		(2,376,813)
Current year change in accrued retirement bonus		(2,785)
Current year change in compensated absences		7,036
Current year change in net post-employment benefit (OPEB) obligation		<u>(130,736)</u>

<b>CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES</b>	<b>\$ <u>930,788</u></b>
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See accompanying notes

# DONEGAL SCHOOL DISTRICT

## STATEMENT OF NET POSITION (DEFICIT) - PROPRIETARY FUND

June 30, 2017 with summarized comparative totals for 2016

	<u>Food Service Fund</u>	
	<u>2017</u>	<u>2016</u>
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 706,748	\$ 663,806
Due from other funds	482	643
Due from other governments	4,531	16,788
Other receivables	93	1,789
Inventories	39,169	39,232
<b>Total current assets</b>	<u>751,023</u>	<u>722,258</u>
<b>NONCURRENT ASSETS</b>		
Capital assets, net	<u>328,258</u>	<u>403,344</u>
<b>Total assets</b>	<u>1,079,281</u>	<u>1,125,602</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred charges on proportionate share of pension	<u>339,170</u>	<u>173,266</u>
<b>LIABILITIES, DEFERRED INFLOW OF RESOURCES AND NET POSITION (DEFICIT)</b>		
<b>LIABILITIES</b>		
Accounts payable	16,865	3,006
Due to other funds	65,763	72,765
Accrued salaries, payroll withholdings and benefits	7,216	6,981
Unearned revenue	<u>35,145</u>	<u>32,806</u>
<b>Total current liabilities</b>	<u>124,989</u>	<u>115,558</u>
<b>NONCURRENT LIABILITIES</b>		
Accrued retirement bonus	16,179	24,212
Net pension liability	<u>1,624,254</u>	<u>1,326,114</u>
<b>Total noncurrent liabilities</b>	<u>1,640,433</u>	<u>1,350,326</u>
<b>Total liabilities</b>	<u>1,765,422</u>	<u>1,465,884</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred credits on proportionate share of pension	<u>13,530</u>	<u>16,554</u>
<b>NET POSITION (DEFICIT)</b>		
Net investment in capital assets	328,258	403,344
Unrestricted (deficit)	<u>(688,759)</u>	<u>(586,914)</u>
<b>Total net position (deficit)</b>	<u>\$ (360,501)</u>	<u>\$ (183,570)</u>

See accompanying notes



# DONEGAL SCHOOL DISTRICT

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (DEFICIT) - PROPRIETARY FUND

Year ended June 30, 2017 with summarized comparative totals for 2016

	<u>Food Service Fund</u>	
	<u>2017</u>	<u>2016</u>
<b>OPERATING REVENUES</b>		
Charges for services	\$ 643,160	\$ 640,651
<b>OPERATING EXPENSES</b>		
Salaries	446,215	427,824
Employee benefits	405,100	214,218
Purchased professional and technical services	22,155	18,122
Repairs and maintenance	14,983	9,526
Supplies	739,943	740,667
Depreciation	94,812	95,414
Other operating expenses	1,671	9,772
<b>Total operating expenses</b>	<u>1,724,879</u>	<u>1,515,543</u>
<b>Operating loss</b>	<u>(1,081,719)</u>	<u>(874,892)</u>
<b>NONOPERATING REVENUES</b>		
Earnings on investments	596	582
State sources	128,759	118,643
Federal sources	775,433	783,816
<b>Total nonoperating revenues</b>	<u>904,788</u>	<u>903,041</u>
<b>CHANGE IN NET POSITION</b>	(176,931)	28,149
<b>NET POSITION (DEFICIT)</b>		
Beginning of year	<u>(183,570)</u>	<u>(211,719)</u>
<b>End of year</b>	<u>\$ (360,501)</u>	<u>\$ (183,570)</u>

See accompanying notes

# DONEGAL SCHOOL DISTRICT

## STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

Year ended June 30, 2017 with summarized comparative totals for 2016

	<u>Food Service Fund</u>	
	<u>2017</u>	<u>2016</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from charges for services	\$ 647,195	\$ 647,083
Cash payments to employees for services	(736,903)	(666,543)
Cash payments to supplies for goods and services	(649,012)	(666,212)
Cash payments for other operating expenses	(1,671)	(9,772)
<b>Net cash used for operating activities</b>	<u>(740,391)</u>	<u>(695,444)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>		
State sources	129,728	120,329
Federal sources	672,735	673,849
<b>Net cash provided by noncapital financing activities</b>	<u>802,463</u>	<u>794,178</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Acquisition of capital assets	(19,726)	(8,488)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Earnings on investments	596	582
<b>Net increase in cash</b>	42,942	90,828
<b>CASH</b>		
Beginning of year	663,806	572,978
<b>Ending of year</b>	<u>\$ 706,748</u>	<u>\$ 663,806</u>
<b>Reconciliation of operating loss to net cash provided by (used for) operating activities:</b>		
Operating income (loss)	\$ (1,081,719)	\$ (874,892)
<b>Adjustments to reconcile operating loss to net cash provided by (used for) operating activities</b>		
Depreciation	94,812	95,414
Donated commodities used	113,986	109,322
(Increase) decrease in		
Due from other funds	161	(315)
Other receivables	1,696	496
Inventories	63	(5,806)
Deferred outflows of resources - pension	(165,904)	(53,330)
Increase (decrease) in		
Accounts payable	13,859	(1,098)
Due to other funds	(7,002)	4,960
Accrued salaries, payroll withholdings and benefits	235	(15,096)
Unearned revenue	2,339	5,936
Accrued retirement bonus	(8,033)	(960)
Net pension liability	298,140	110,289
Deferred inflows of resources - pension	(3,024)	(70,364)
<b>Net cash used for operating activities</b>	<u>\$ (740,391)</u>	<u>\$ (695,444)</u>
<b>SUPPLEMENTAL DISCLOSURE</b>		
<b>Noncash noncapital financing activity</b>		
USDA donated commodities	\$ 113,986	\$ 109,322

See accompanying notes

# DONEGAL SCHOOL DISTRICT

## STATEMENT OF NET POSITION - FIDUCIARY FUND

June 30, 2017

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	<u>Agency Fund</u>	
	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Cash	\$ 69,449	\$ 72,608
Other accounts receivable	<u>436</u>	<u>199</u>
<b>Total assets</b>	<u>69,885</u>	<u>72,807</u>
<b>LIABILITIES</b>		
Accounts payable	9,436	17,538
Due to student groups	<u>60,449</u>	<u>55,269</u>
<b>Total liabilities</b>	<u>\$ 69,885</u>	<u>\$ 72,807</u>

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See accompanying notes

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Donegal School District (the "*District*") operates one elementary school, one intermediate school, one junior high school and a senior high school to provide education and related services to the residents in the Boroughs of Marietta and Mount Joy, East Donegal Township and approximately one third of Mount Joy Township. The District operates under current standards prescribed by the Pennsylvania Department of Education in accordance with the provisions of the School Laws of Pennsylvania as a school district of the third class. The District operates under a locally elected nine-member board form of government (the "*School Board*").

The financial statements of the District have been prepared in accordance with generally accepted accounting principles ("*GAAP*") as applied to governmental units. The Governmental Accounting Standards Board ("*GASB*") is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies are as follows:

#### Reporting Entity

GASB has established the criteria for determining the activities, organizations and functions of government to be included in the financial statements of the reporting entity. In evaluating the District as a reporting entity, management has addressed all potential component units which may or may not fall within the District's accountability. The criteria used to evaluate component units for possible inclusion as part of the District's reporting entity are financial accountability and the nature and significance of the relationship. The District is considered to be an independent reporting entity and has no component units.

#### Basis of Presentation

##### **Government-Wide Financial Statements**

The statement of net position (deficit) and the statement of activities display information about the District as a whole. These statements distinguish between activities that are governmental and those that are considered business-type activities. These statements include the financial activities of the primary government except for fiduciary funds.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flow. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared as further defined below. Therefore, governmental fund financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements of governmental funds.

The government-wide statement of net position (deficit) presents the financial position of the District which is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources and is classified in one of three components. Net investment in capital assets consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of borrowing attributable to acquiring, constructing or improving those assets. The net position of the District is reported as restricted when constraints placed on net position use is either externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unrestricted net position is the net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

The statement of net position (deficit) includes separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense) until that time. Deferred inflows of resources represent an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time.

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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The government-wide statement of activities presents a comparison between expenses and program revenues for each function of the business-type activities of the District and for each governmental function. Expenses are those that are specifically associated with a service or program and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Revenues which are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each function is self-financing or draws from the general revenues of the District.

Except for interfund activity and balances between the funds that underlie governmental activities and the funds that underlie business-type activities, which are reported as transfers and internal balances, the effect of interfund activity has been removed from these statements.

### ***Fund Financial Statements***

During the school year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements report detailed information about the District. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Fiduciary fund financial statements are presented by fund type.

### ***Governmental Funds***

All governmental funds are accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable. The District reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for financial resources restricted, committed or assigned to be used for capital expenditures or for the acquisition, construction of capital facilities, improvements and/or equipment.

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, long-term principal, interest and other related costs.

### ***Revenue Recognition***

In applying the "susceptible to accrual concept" under the modified accrual basis, revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers tax revenue to be available if collected within 60 days of the end of the fiscal period. Deferred inflows of resources are reported in connection with receivables for tax revenues that are not considered to be available to liquidate liabilities of the current period. Revenue from federal, state and other grants designated for payment of specific District expenditures is recognized when the related expenditures are incurred; accordingly, when such funds are received, they are reported as unearned revenues until earned. Other receipts are recorded as revenue when received in cash because they are generally not measurable until actually received.

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### ***Expenditure Recognition***

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, special termination benefits, other post-employment benefits and claims and judgments are recorded only when payment is due. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

### ***Proprietary Funds***

Like the government-wide financial statements, proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. These funds account for operations that are primarily financed by user charges. The economic resource focus concerns determining costs as a means of maintaining the capital investment and management control. Revenues are recognized when they are earned and expenses are recognized when they are incurred. Allocations of certain costs, such as depreciation, are recorded in proprietary funds. The District reports the following proprietary fund:

The Food Service Fund accounts for the revenues and costs of providing meals to students during the school year.

These funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds' principal ongoing operations. The principal operating revenues of the District's proprietary funds are charges for services. Operating expenses for the District's proprietary funds include payroll, employee benefits, supplies and administrative costs. All revenues or expenses not meeting this definition are reported as nonoperating revenues and expenses.

### ***Fiduciary Funds***

Fiduciary funds account for the assets held by the District as a trustee or agent for individuals, private organizations and/or governmental units and are, therefore, not available to support the District's own programs. The District accounts for these assets in an agency fund. The agency fund accounts for funds held on behalf of the students in the District. The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations.

### **Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

### **Investments**

Investments are stated at fair value based upon quoted market prices, except for certificates of deposit which are recorded at cost, which approximates fair value.

### **Fair Value Measurements of Assets and Liabilities**

GAAP defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. GAAP establishes a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the District. Unobservable inputs reflect the District's assumptions about the inputs market participants would use in pricing the asset or liability based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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**Level 1** – Valuations based on quoted prices in active markets for identical assets or liabilities that the District has the ability to access. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these assets and liabilities does not require a significant degree of judgment.

**Level 2** – Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

**Level 3** – Valuations based on inputs that are unobservable, that is, inputs that reflect the District's own assumptions.

### **Interfund Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/due from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

### **Property Taxes**

Taxes are levied on July 1 and are payable in the following periods:

July 1 – August 31	- Discount period, 2% of gross levy
September 1 – October 31	- Face period
November 1 to collection	- Penalty period, 10% of gross levy
January 1	- Lien date

The County Board of Assessments determines assessed valuations of property, and the District bills and collects its own property taxes. The tax on real estate for public school purposes for fiscal 2016-2017 was 22.464 mills (\$22.46 for \$1,000 of assessed valuation). The District experiences very small losses from uncollectible property taxes. Property taxes constitute a lien against real property and usually can be collected in full when title transfers. Only balances that remain after tax sales are written off each year. Accordingly, an allowance for doubtful accounts has not been established by the District for property taxes receivable.

Taxpayers within the District have the option of paying in three installments. These installments have the following due dates:

Installment One	- August 31
Installment Two	- October 31
Installment Three	- December 31

The discount (two percent) is not applicable to installment payments; however, the penalty (10 percent) will be added if second and third installments are paid subsequent to the due dates.

### **Unearned Revenues**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

### **Prepaid Items and Inventories**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide and fund financial statements.

All inventories are valued at the lower of cost (first-in, first-out method) or market.

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### **Capital Assets**

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the proprietary fund financial statements. Capital assets are defined by the District as assets with an initial individual cost of more than \$5,000. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed, inclusive of ancillary costs.

Property, plant and equipment (net of salvage value) of the District is depreciated using the straight-line method over the following estimated useful lives: site improvements – 20-40 years; buildings and improvements – 15-40 years; furniture and equipment – 5-10 years and vehicles – 8-10 years.

### **Impairment of Long-Lived Assets**

The District evaluates prominent events or changes in circumstances affecting capital assets to determine whether impairment of a capital asset has occurred. A capital asset is generally considered impaired if both (a) the decline in service utility of the capital asset is large in magnitude and (b) the event or change in circumstances is outside the normal life cycle of the capital asset. If a capital asset is considered to be impaired, the amount of impairment is measured by the method that most reflects the decline in service utility of the capital asset at the lower of carrying value or fair value for impaired capital assets that will no longer be used by the District. No impairment losses were recognized in the year ended June 30, 2017.

### **Compensated Absences**

District policies permit employees to accumulate earned but unused vacation, personal and sick days. The liability for these compensated absences is recorded as a noncurrent liability in the government-wide financial statements. A liability for these amounts is reported in the governmental fund financial statements only to the extent they have matured, for example, as a result of employee resignations and retirements.

### **Accrued Retirement Bonus**

Upon voluntary retirement, employees with qualifying years of service according to their respective employment contract are eligible to receive a lump sum retirement bonus.

### **Long-Term Obligations**

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Bonds payable are reported net of the applicable bond premium or discount. Bond premiums and discounts are deferred and amortized over the life of the bonds. Deferred amounts on refunding are recorded as a deferred outflow of resources and amortized over the life of the old debt or the life of the new debt, whichever is shorter. All amounts are amortized using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources and uses. Premiums received and discounts paid on debt issuances are reported as other financing sources and uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures except for refundings paid from proceeds which are reported as other financing costs.



# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### **Fund Equity**

As prescribed by GASB, governmental funds report fund balance in classifications based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the fund can be spent. The District reports the following fund balance classifications:

#### ***Non-spendable***

Non-spendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form – such as inventory or prepaid insurance or (b) legally or contractually required to be maintained intact – such as a trust that must be retained in perpetuity.

#### ***Restricted***

Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

#### ***Committed***

Committed fund balances are amounts that can only be used for specific purposes determined by a formal action of the District's highest level of decision-making authority, the School Board. Committed amounts cannot be used for any other purpose unless the School Board removes those constraints by taking the same type of formal action (e.g., resolution).

#### ***Assigned***

Assigned fund balances are amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the Director of Business Services or (b) an appointed body or (c) an official to which the District has delegated the authority to assign, modify or rescind amounts to be used for specific purposes.

Assigned fund balance includes (a) all remaining amounts that are reported in governmental funds (other than the General Fund) that are not classified as non-spendable, restricted or committed, and (b) amounts in the General Fund that are intended to be used for a specific purpose. Specific amounts that are not restricted or committed in a special revenue fund or the capital projects fund are assigned for purposes in accordance with the nature of their fund type.

#### ***Unassigned***

Unassigned fund balance is the residual classification for the General Fund. This classification represents General Fund balance that has not been assigned to other funds, and that has not been restricted, committed or assigned to specific purposes within the General Fund.

When both restricted and unrestricted resources are available for use, it is the District's policy to use externally restricted resources first, then unrestricted resources—committed, assigned or unassigned—in order as needed.

The School Board has set a policy to maintain an unassigned General Fund fund balance of not less than 5% and a maximum unassigned General Fund fund balance of 8% of the following year's expenditure budget. Unassigned General Fund fund balance in excess of 8% of the following year's expenditure budget may be appropriated by the School Board for nonrecurring expenditures.

### **Comparative Data**

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. Certain amounts presented in the prior year have been reclassified in order to be consistent with the current year's presentation. However, presentation of prior year totals by fund and activity type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. Summarized comparative information should be read in conjunction with the District's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Implementation of New Accounting Pronouncements

Effective July 1, 2016, the District adopted the provisions of GASB Statement No. 73, *"Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statements 67 and 68"*, GASB Statement No. 74 *"Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans"*, GASB Statement No. 76, *"The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments"*, GASB Statement No. 77, *"Tax Abatement Disclosures"*; GASB Statement No. 78, *"Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans"* and GASB Statement No. 79, *"Certain External Investment Pools and Pool Participants"*.

The objective of GASB Statement No. 76 is to identify—in the context of the current governmental financial reporting environment—the hierarchy of GAAP. The "GAAP hierarchy" consists of the sources of accounting principles used to prepare financial statements of state and local governmental entities in conformity with GAAP and the framework for selecting those principles. GASB Statement No. 76 reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and non-authoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP.

GASB Statement No. 77 is intended to improve financial reporting by requiring governments that enter into tax abatement agreements to disclose certain information about the agreements. The implementation of GASB Statement No. 77 had no impact on the financial statements of the District for the year ended June 30, 2017.

GASB Statement No. 78 amends the scope and applicability of GASB No. Statement 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan meeting certain criteria. The implementation of GASB Statement No. 78 had no impact on the financial statements of the District for the year ended June 30, 2017.

The objective of GASB Statement No. 79 is to address for certain external investment pools and their participants the accounting and financial reporting implications that result from changes in the regulatory provisions referenced by previous accounting and financial reporting standards. The implementation of GASB Statement No. 79 had no impact on the financial statements of the District for the year ended June 30, 2017.

GASB Statement No. 73 establishes requirement for defined benefit pensions that are not within the scope of GASB Statement No. 68, *"Accounting and Financial Reporting for Pensions"*, as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of GASB Statement No. 68. It also amends certain provisions of GASB Statement No. 67, *"Financial Reporting for Pension Plans"*, and GASB Statement No. 68 for pension plans and pensions that are within their respective scopes.

GASB Statement No. 74 replaces GASB Statements No. 43, *"Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans"*, as amended, and GASB Statement No. 57, *"OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans"*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in GASB Statement No. 25, *"Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans"*, as amended, GASB Statement No. 43, and GASB Statement No. 50, *"Pension Disclosures"*.

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### New Accounting Pronouncements

GASB Statement No. 75, "*Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*" will be effective for the District for the year ended June 30, 2018. GASB Statement No. 75 replaces the requirements of GASB Statement No. 45 and requires governments to report a liability on the face of the financial statements for the OPEB that they provide. Statement 75 requires governments in all types of OPEB plans to present more extensive note disclosures and required supplementary information (RSI) about their OPEB liabilities. Among the new note disclosures is a description of the effect on the reported OPEB liability of using a discount rate and a healthcare cost trend rate that are one percentage point higher and one percentage point lower than assumed by the government. The new RSI includes a schedule showing the causes of increases and decreases in the OPEB liability and a schedule comparing a government's actual OPEB contributions to its contribution requirements.

GASB Statement No. 80 "*Blending Requirements for Certain Component Units-amendment of GASB Statement No. 14*" will be effective for the District for the year ended June 30, 2018. GASB Statement No. 80 amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The additional criterion does not apply to component units included in the financial reporting entity pursuant to the provisions of GASB Statement No. 39, "*Determining Whether Certain Organizations Are Component Units*".

GASB Statement No. 81 "*Irrevocable Split-Interest Agreements*" will be effective for the District for the year ended June 30, 2018. GASB Statement No. 81 requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Furthermore, GASB Statement No. 81 requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. GASB Statement No. 81 requires that a government recognize revenue when the resources become applicable to the reporting period.

GASB Statement No. 82 "*Pension Issues-an amendment of GASB Statements No. 67, No. 68 and No. 73*" will be effective for the District for the year ended June 30, 2018. GASB Statement No. 82 addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

## (2) STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

### Budgetary Information

An annual budget is adopted prior to the beginning of each year for the General Fund on a modified accrual basis of accounting. The General Fund is the only fund for which a budget is legally required, although project-length financial plans are adopted for the Capital Projects fund.

The District is required to publish notice by advertisement at least once in a newspaper of general circulation in the municipalities in which it is located, and within 20 days of final action, that the proposed budget has been prepared and is available for public inspection at the administrative offices of the District. Notice that public hearings will be held on the proposed operating budget must be included in the advertisement; such hearings are required to be scheduled at least 10 days prior to when final action on adoption is taken by the School Board.

After the legal adoption of the budget, the School Board is required to file a copy of the budget with the Pennsylvania Department of Education by July 31. Additional copies of the budget also are required to be filed with the Housing Education Committee and the Senate Education Committee by September 15.

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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Legal budgetary control is maintained at the sub-function/major object level. The School Board may make transfers of funds appropriated in any particular item of expenditure by legislative action in accordance with Pennsylvania School Code. Management may amend the budget at the sub-function/sub-object level without approval from the School Board. Appropriations lapse at the end of the fiscal period. Budgetary information reflected in the financial statements is presented at or below the level of budgetary control and includes the effect of approved budget amendments.

### (3) DEPOSITS AND INVESTMENTS

State statutes authorize the District to invest in U.S. Treasury bills, time or share accounts of institutions insured by the Federal Deposit Insurance Corporation or in certificates of deposit when they are secured by proper bond or collateral, repurchase agreements, state treasurer's investment pools or mutual funds.

#### Deposits

##### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned. At June 30, 2017, the carrying amount of the District's deposits was \$6,022,549 and the bank balance was \$6,120,839. The District is required by state statute to deposit funds in depositories that are either banks, banking institutions or trust companies located in the Commonwealth of Pennsylvania. To the extent that such deposits exceed federal insurance, the depositories must pledge as collateral obligations of the United States, Commonwealth of Pennsylvania or any political subdivision. Under Act 72 of 1971, as amended, the depositories may meet this collateralization requirement by pooling appropriate securities to cover all public funds on deposit. Of the bank balance, \$251,110 was covered by federal depository insurance and \$4,530,103 was collateralized by the District's depositories in accordance with Act 72. The remaining cash deposits of the District are in the Pennsylvania School District Liquid Asset Fund ("**PSDLAF**"). Although not registered with the Securities and Exchange Commission and not subject to regulatory oversight, PSDLAF acts like a money market mutual fund in that its objective is to maintain a stable net assets value of \$1 per share, is rated by a nationally recognized statistical rating organization and is subject to an independent annual audit. As of June 30, 2017, PSDLAF was rated as AAA by a nationally recognized statistical rating agency.

#### Investments

As of June 30, 2017, the District had the following investments:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (In Years)</u>			
		<u>Less than 1</u>	<u>1 – 5</u>	<u>6 – 10</u>	<u>11 – 15</u>
Certificates of deposit	\$20,820,234	\$20,095,855	\$724,379	\$ -	\$ -
U.S. Treasury strips	1,744,460	-	-	30,428	1,714,032
	<u>\$22,564,694</u>	<u>\$20,095,855</u>	<u>\$724,379</u>	<u>\$30,428</u>	<u>\$1,714,032</u>

U.S. Treasury strips were valued using Level 2 inputs.

##### Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of the investments or collateral security that are in the possession of an outside party. The District had no investments subject to custodial credit risk as of June 30, 2017.

##### Interest Rate Risk

The District's investment policy limits investment maturities in accordance with state statutes as a means of managing its exposure to fair value losses arising from increasing interest rates. The District had no investments subject to interest rate risk as of June 30, 2017.

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

### Credit Risk

The District's investment policy limits its investments that are not backed by the "full faith and credit" of the federal and state government to those with the highest credit rating available for such investments issued by a recognized statistical rating organization.

### Restricted Deposits and Investments

The District maintains restricted cash and investment balances held by fiscal agents, which are restricted for the repayment of Qualified School Construction Bonds (**See Note 6**). The total carrying amounts and related bank balances of these cash and investment accounts are \$1,745,570 as of June 30, 2017.

## (4) CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental activities</b>				
Capital assets not being depreciated				
Land	\$ 1,403,584	\$ -	\$ -	\$ 1,403,584
Construction in progress	312,837	-	312,837	-
<b>Total capital assets not being depreciated</b>	<u>1,716,421</u>	<u>-</u>	<u>312,837</u>	<u>1,403,584</u>
Capital assets being depreciated				
Site improvements	10,023,260	1,017,952	-	11,041,212
Buildings and improvements	93,976,242	-	-	93,976,242
Furniture and equipment	13,582,722	621,864	64,335	14,140,250
Vehicles	421,843	42,686	38,563	425,966
<b>Total capital assets being depreciated</b>	<u>118,004,067</u>	<u>1,682,502</u>	<u>102,898</u>	<u>119,583,671</u>
Less accumulated depreciation for				
Site improvements	(2,314,517)	(427,606)	-	(2,742,123)
Buildings and improvements	(26,654,281)	(2,525,080)	-	(29,179,361)
Furniture and equipment	(7,231,113)	(1,372,620)	(52,952)	(8,550,781)
Vehicles	(280,587)	(34,151)	(38,563)	(276,175)
<b>Total accumulated depreciation</b>	<u>(36,480,498)</u>	<u>(4,359,457)</u>	<u>(91,515)</u>	<u>(40,748,440)</u>
<b>Total capital assets being depreciated, net</b>	<u>81,523,569</u>	<u>(2,676,955)</u>	<u>11,383</u>	<u>78,835,231</u>
<b>Governmental activities, net</b>	<u>\$ 83,239,990</u>	<u>\$(2,676,955)</u>	<u>\$324,220</u>	<u>\$ 80,238,815</u>
<b>Business-type activities</b>				
Machinery and equipment	\$ 1,091,390	\$ 19,726	\$ 2,307	\$ 1,108,809
Less accumulated depreciation	(688,046)	(94,812)	(2,307)	(780,551)
<b>Business-type activities, net</b>	<u>\$ 403,344</u>	<u>\$(75,086)</u>	<u>\$ -</u>	<u>\$ 328,258</u>

Depreciation expense was charged to functions/programs of the District as follows:

<b>Governmental activities</b>	
Instruction	\$3,296,510
Instructional student support	142,531
Administrative and financial support services	55,687
Operation and maintenance of plant services	604,586
Pupil transportation	2,249
Student activities	257,894
<b>Total depreciation expense – governmental activities</b>	<u>\$4,359,457</u>
<b>Business-type activities</b>	
Food service	\$ 94,812

**DONEGAL SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

June 30, 2017

**(5) INTERNAL RECEIVABLES, PAYABLES AND TRANSFERS**

The composition of interfund balances as of June 30, 2017 is as follows:

<u>Receivable To</u>	<u>Amount</u>	<u>Payable From</u>	<u>Amount</u>
Capital Projects Fund	\$ 2,150,000	General Fund	\$2,150,000
General Fund	65,763	Food Service Fund	65,763
Food Service Fund	<u>482</u>	General Fund	<u>482</u>
	<u>\$2,216,245</u>		<u>\$2,216,245</u>

Interfund balances between funds represent temporary loans recorded at year-end as the result of a final allocation of expenses.

A summary of interfund transfers for the year ended June 30, 2017 is as follows:

<u>Transfers In</u>	<u>Amount</u>	<u>Transfers Out</u>	<u>Amount</u>
Capital Projects Fund	\$6,440,625	General Fund	\$6,440,625
Debt Service Fund	<u>2,912,288</u>	General Fund	<u>2,912,288</u>
	<u>\$9,352,913</u>		<u>\$9,352,913</u>

Transfers from the General Fund to the Capital Projects Fund represent transfers to subsidize costs associated with the acquisition of capital assets and debt service requirements.

**(6) NONCURRENT LIABILITIES**

The following summarizes the changes in noncurrent liabilities for the year ended June 30, 2017:

	<u>Balance</u>			<u>Balance</u>	<u>Amount</u>
	<u>July 1, 2016</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30, 2017</u>	<u>Due Within</u>
					<u>One Year</u>
<b>Governmental activities</b>					
<b>General obligation debt</b>					
Bonds payable	\$ 30,365,000	\$22,495,000	\$21,630,000	\$ 31,230,000	\$2,970,000
Note payable	57,823	-	57,823	-	-
Qualified school construction bonds	22,950,000	-	-	22,950,000	-
Bond premiums	1,511,207	1,098,107	125,305	2,484,009	252,755
Bond discounts	<u>(109,192)</u>	<u>-</u>	<u>(14,697)</u>	<u>(94,495)</u>	<u>(14,697)</u>
<b>Total general   obligation debt</b>	<u>54,774,838</u>	<u>23,593,107</u>	<u>21,798,431</u>	<u>56,569,514</u>	<u>3,208,058</u>
<b>Other noncurrent liabilities</b>					
Accrued retirement bonus	1,108,688	2,785	-	1,111,473	-
Compensated absences	143,790	-	7,036	136,754	-
OPEB obligation	498,992	196,837	66,101	629,728	-
Net pension liability (See Note 7)	<u>56,715,886</u>	<u>9,403,860</u>	<u>-</u>	<u>66,119,746</u>	<u>-</u>
<b>Total other noncurrent   liabilities</b>	<u>58,467,356</u>	<u>9,603,482</u>	<u>73,137</u>	<u>67,997,701</u>	<u>-</u>
<b>Total governmental   activities</b>	<u>113,242,194</u>	<u>33,196,589</u>	<u>21,871,568</u>	<u>124,567,215</u>	<u>-</u>

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

<b>Business-type activities</b>					
Accrued retirement bonus	24,212	-	8,033	16,179	-
Net pension liability (See Note 7)	<u>1,326,114</u>	<u>298,140</u>	<u>-</u>	<u>1,624,254</u>	<u>-</u>
<b>Total business-type activities</b>	<u>1,350,326</u>	<u>298,140</u>	<u>8,033</u>	<u>1,640,433</u>	<u>-</u>
<b>Total noncurrent liabilities</b>	<u>\$114,592,520</u>	<u>\$33,494,729</u>	<u>\$21,879,601</u>	<u>\$126,207,648</u>	<u>\$3,208,058</u>

Noncurrent liabilities of governmental activities are generally liquidated by the General Fund, while noncurrent liabilities of the business-type activities are generally liquidated by the Food Service Fund.

### General Obligation Debt

General obligation debt is a direct obligation of the District for which full faith and credit are pledged and is payable from unrestricted local sources. The District has not pledged any assets as collateral for general obligation debt. General obligation debt was issued to finance capital expenditures or to finance the retirement (refund) of prior general obligation debt.

### Qualified School Construction Bonds

The District participates in the Qualified School Construction Bonds ("**QSCB**") program sponsored by the State Public School Building Authority ("**SPSBA**"). The SPSBA was formed by the Commonwealth of Pennsylvania for the purpose of financing the construction and improvement of public school facilities under the jurisdiction of the Pennsylvania Department of Education. The QSCB program was created by the American Recovery and Reinvestment Act ("**ARRA**") and allows schools to borrow at nominal or zero percent to fund new construction, renovation and rehabilitation of schools as well as the purchase of land and equipment. The SPSBA issues the bonds through the QSCB program and provides loans to schools for qualified projects. Under the QSCB program the SPSBA receives direct interest subsidy payments from the United States Treasury which are then transferred to the borrowers as a reimbursement of the interest portion of their loan repayments. On October 1, 2010, the District borrowed \$17,000,000 from the SPSBA under the QSCB program. The District is required to deposit amounts ranging from \$5,000 to \$3,089,000 annually into a sinking fund through the maturity date of September 1, 2027. On November 1, 2011, the District borrowed \$5,950,000 from the SPSBA under the QSCB program. The District is required to deposit \$330,556 annually into a sinking fund through the maturity date of September 1, 2029. Sinking fund deposits are included as restricted assets held by fiscal agent in the accompanying financial statements.

General obligation debt outstanding as of June 30, 2017 consisted of the following:

<u>Description</u>	<u>Interest Rate(s)</u>	<u>Original Issue Amount</u>	<u>Final Maturity</u>	<u>Principal Outstanding</u>
<b>General obligation bonds</b>				
Series of 2011	1.00% - 5.00%	\$28,100,000	06/01/2019	\$ 5,630,000
Series of 2013	3.375% - 5.50%	\$3,500,000	03/01/2031	3,295,000
Series of 2016	0.85% - 3.00%	\$9,855,000	06/30/2030	9,665,000
Series of 2017	0.95% - 5.00%	\$12,640,000	06/01/2025	<u>12,640,000</u>
<b>Total general obligation bonds</b>				<u>31,230,000</u>
<b>Qualified school construction bonds</b>				
Series of 2010B	5.00%	\$17,000,000	09/01/2027	5,950,000
Series of 2011A	5.088%	\$5,950,000	09/01/2029	<u>17,000,000</u>
<b>Total qualified school construction bonds</b>				<u>22,950,000</u>
<b>Total general obligation debt</b>				<u>\$54,180,000</u>

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

Annual debt service requirements to maturity on these obligations are as follows:

<u>Year ending June 30,</u>	<u>Principal Maturities</u>	<u>Interest Maturities</u>	<u>Debt Sinking Fund</u>	<u>Total</u>
2018	\$ 2,970,000	\$ 2,226,250	\$ 335,556	\$ 5,531,806
2019	3,110,000	2,100,331	335,556	5,545,887
2020	3,000,000	1,951,605	335,556	5,287,161
2021	3,515,000	1,846,130	335,556	5,696,686
2022	3,645,000	1,719,680	335,556	5,700,236
2023-2027	5,975,000	7,639,133	15,508,780	29,122,913
2028-2031	<u>31,965,000</u>	<u>1,976,378</u>	<u>(18,869,332)</u>	<u>15,072,046</u>
	<u>\$54,180,000</u>	<u>\$19,459,507</u>	<u>\$ (1,682,772)</u>	<u>\$71,956,735</u>

### Series of 2016 General Obligation Bonds

On October 11, 2016, the District issued \$9,855,000 of general obligation bonds, Series of 2016, the proceeds from which were used to advance refund a portion of the District's general obligation bonds, Series of 2011, in the amount of \$8,695,000 and to pay for the costs of issuance. The District advance refunded a portion of the general obligation bonds, Series of 2011, to reduce future debt service payments by \$937,884.

### Series of 2017 General Obligation Bonds

On May 12, 2017, the District issued \$12,640,000 of general obligation bonds, Series of 2017, the proceeds from which were used to advance refund a portion of the District's general obligation bonds, Series of 2011, in the amount of \$12,675,000 and to pay for the costs of issuance. The District advance refunded a portion of the general obligation bonds, Series of 2011, to reduce future debt service payments by \$733,088.

### In-Substance Defeasance

The District has defeased bond issues by creating separate irrevocable trust funds. New debt has been issued and the proceeds have been used to purchase U.S. Government securities that were placed in the trust funds. The investments and earnings from the investments are sufficient to fully service the defeased debt until the debt is called or matures. For financial reporting purposes, the debt has been considered defeased and, therefore, removed as a liability from the District's government-wide financial statements. As of June 30, 2017, the amount of defeased outstanding debt is as follows:

<u>Description</u>	<u>Final Maturity</u>	<u>Principal Outstanding</u>
Series of 2011	06/01/2019	<u>\$20,550,000</u>

### Other Post-Employment Benefits

The District's other post-employment benefits include a single-employer defined benefit plan that provides medical insurance to all retirees and their dependents. The School Board has the authority to establish and amend benefit provisions. The plan does not issue any financial report and is not included in the report of any public employee retirement system or any other entity.

### Funding Policy

The District's contributions are funded on a pay-as-you-go basis. The contribution requirements of retirees are established and may be amended by the School Board.



# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### Annual OPEB Cost and Net OPEB Obligation

The District's annual other post-employment benefit cost (expense) is calculated based on the annual required contribution of the employer ("**ARC**"), an amount actuarially determined. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2017, 2016 and 2015 were as follows:

<u>Year</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2017	\$196,837	33.58%	\$629,728
2016	\$199,187	28.02%	\$498,992
2015	\$259,547	42.88%	\$355,614

The following table shows the components of the District's OPEB cost for the year, the amount actually contributed by the District and changes in the District's net OPEB obligation:

Annual required contribution	\$205,106
Interest on net OPEB (obligation)	22,455
Adjustment to annual required contribution	<u>(30,634)</u>
Annual OPEB cost (expense)	196,837
Contributions made	<u>(66,101)</u>
Increase in net OPEB (obligation) asset	130,736
Net OPEB obligation – beginning of year	<u>498,992</u>
Net OPEB obligation – end of year	<u>\$629,728</u>

### Funded Status and Funding Progress

As of July 1, 2015, the most recent actuarial valuation, the actuarial accrued liability for benefits was \$1,468,461 all of which was unfunded. The covered payroll (annual payroll of active employees) was \$16,384,614 and the ratio of the unfunded actuarial accrued liability ("**UAAL**") to the covered payroll was 8.96%.

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and benefit cost trends. Amounts determined regarding the funded status and the annual required contribution of the District are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents information about whether the actuarial value of assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

### Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on substantive benefits (the benefits as understood by the District and employees) and included the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the District and retirees to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial liabilities and the actuarial value of assets, consistent with the long-term perspective of calculations.

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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In the most recent actuarial valuation, the normal cost method was used. The actuarial assumptions include a 4.50% discount rate and an annual healthcare cost trend rate of 6.00%, decreasing 0.50% to an ultimate rate of 5.50% in 2016-2017 and later. The UAAL is being amortized based on the level dollar, 30-year open period.

### (7) PENSION PLAN

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public School Employees Retirement System ("**PSERS**") and additions to/deductions from PSERS's fiduciary net position have been determined on the same basis as they are reported by PSERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

#### **Plan Description**

PSERS is a governmental cost-sharing multi-employer defined benefit pension plan that provides retirement benefits to public school employees of the Commonwealth of Pennsylvania. The members eligible to participate in the system include all full-time public employees, part-time hourly public school employees who render at least 500 hours of service in the school year, and part-time per diem public school employees who render at least 80 days of service in the school year in any of the reporting entities in Pennsylvania. PSERS issues a publicly available financial report that can be obtained at [www.psers.state.pa.us](http://www.psers.state.pa.us).

#### **Benefits Provided**

PSERS provides retirement, disability, and death benefits. Members are eligible for monthly retirement benefits upon reaching (a) age 62 with at least 1 year credited service; (b) age 60 with 30 more years of credited service; or (c) 35 or more years of service regardless of age. Act 120 of 2010 (Act 120) preserves the benefits of existing members and introduced benefit reductions for individuals who become new members on or after July 1, 2011. Act 120 created two membership classes, Membership Class T-E (Class T-E) and Membership Class T-F (Class T-F). To qualify for normal retirement, Class T-E and Class T-F members must work until age 65 with a minimum of 3 years of service or attain a total combination of age and service that is equal to or greater than 92 with a minimum of 35 years of service. Benefits are generally equal to 2% or 2.5%, depending upon membership class, of the member's final average salary (as defined in the code) multiplied by the number of years of credited service. For members whose membership started prior to July 1, 2011, after completion of five years of service, a member's right to the defined benefits is vested and early retirement benefits may be elected. For Class T-E and Class T-F members, the right to benefits is vested after ten years of service.

Participants are eligible for disability retirement benefits after completion of five years of credited service. Such benefits are generally equal to 2% or 2.5%, depending upon membership class, of the member's final average salary (as defined in the code) multiplied by the number of years of credited service, but not less than one-third of such salary nor greater than the benefit the member would have had at normal retirement age. Members over normal retirement age may apply for disability benefits.

Death benefits are payable upon the death of an active member who has reached age 62 with at least one year of credited service (age 65 with at least three years of credited service for Class T-E and Class T-F members) or who has at least five years of credited service (ten years for Class T-E and Class T-F members). Such benefits are actuarially equivalent to the benefit that would have been effective if the member had retired on the day before death.

#### **Contributions**

##### **Member Contributions**

Active members who joined the system prior to July 22, 1983, contribute at 5.25% (Membership Class T-C) or at 6.50% (Membership Class T-D) of the member's qualifying compensation.

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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Members who joined the system on or after July 22, 1983 and who were active or inactive as of July 1, 2001, contribute at 6.25% (Membership Class T-C) or at 7.50% (Membership Class T-D) of the member's qualifying compensation.

Members who joined the system after June 30, 2001 and before July 1, 2011, contribute at 7.50% (automatic Membership Class T-D). For all new hires and for members who elected Class T-D membership, the higher contribution rates began with service rendered on or after January 1, 2002.

Members who joined the system after June 30, 2011, automatically contribute at the Membership Class T-E rate of 7.5% (base rate) of the member's qualifying compensation. All new hires after June 30, 2011, who elect T-F membership, contribute at 10.3% (base rate) of the member's qualifying compensation. Membership Class T-E and T-F are affected by a "shared risk" provision in Act 120 of 2010 that in future fiscal years could cause Membership Class T-E contribution rate to fluctuate between 7.5% and 9.5% and Membership Class T-F contribution rate to fluctuate between 10.3% and 12.3%.

### **Employer Contributions**

The District's contractually required contribution rate for fiscal year ended June 30, 2017 was 29.20% of covered payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the District were \$5,275,654 for the year ended June 30, 2017.

### **Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the District reported a liability of \$67,744,000 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by rolling forward the system's total pension liability as of June 30, 2015 to June 30, 2016. The District's proportion of the net pension liability was calculated utilizing the employer's one-year reported covered payroll as it relates to the total one-year reported covered payroll. At June 30, 2016, the District's proportion was .1367 percent, which was an increase of .0027 percent from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the District recognized pension expense of \$2,376,813. At June 30, 2017, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Net difference between projected and actual experience	\$ -	\$564,305
Changes in assumptions	2,445,418	-
Net difference between projected and actual investment earnings	3,775,750	-
Changes in proportions	2,644,606	-
Difference between employer contributions and proportionate share of total contributions	4,593	-
Contributions subsequent to the measurement date	<u>5,275,654</u>	<u>-</u>
	<u>\$14,146,021</u>	<u>\$564,305</u>

\$5,275,654 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### Year ended June 30:

2018	\$2,014,447
2019	2,014,447
2020	2,594,228
2021	<u>1,682,940</u>
	<u>\$8,306,062</u>

### Actuarial Assumptions

The total pension liability as of June 30, 2016 was determined by rolling forward the system's total pension liability as the June 30, 2015 actuarial valuation to June 30, 2016 using the following actuarial assumptions, applied to all periods included in the measurement:

Changes in assumptions used in measurement of the total pension liability beginning June 30, 2016

- The investment rate of return was adjusted from 7.50% to 7.25%
- The inflation assumption was decreased from 3.00% to 2.75%
- Salary growth changed from an effective average of 5.50%, which was comprised of inflation of 3.00%, real wage growth and for merit or seniority increases of 2.50%, to an effective average of 5.00%, comprised of inflation of 2.75% and 2.25% for real wage growth and for merit or seniority increases.
- Mortality rates were modified from the RP-2000 combined healthy annuitant tables (male and female) with age set back 3 years for both males and females to the RP-2014 mortality tables for males and Females, adjusted to reflect PSERS' experience and projected using a modified version of the MP-2015 mortality improvement scale. For disabled annuitants the RP-2000 combined disabled Tables (male and female) with age set back 7 years for males and 3 years for females to the RP-2014 mortality tables for males and females, adjusted to reflect PSERS' experience and projected using a modified version of the MP-2015 mortality improvement scale.

The actuarial assumptions used in the June 30, 2016 valuation were based on the experience study that was performed for the five-year period ending June 30, 2015. The recommended assumptions changes based on this experience study were adopted by the Board at its June 10, 2016 Board meeting, and were effective with the June 30, 2016 actuarial valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The pension plan's policy in regard to the allocation of invested plan assets is established and may be amended by the board. Plan assets are managed with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the pension.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global public equity	22.5 %	5.3%
Fixed income	28.5 %	2.1%
Commodities	8.0 %	2.5%
Absolute return	10.0 %	3.3%
Risk parity	10.0 %	3.9%
Infrastructure/MLPs	5.0 %	4.8%
Real estate	12.0 %	4.0%
Alternative investments	15.0 %	6.6%
Cash	3.0 %	0.2%
Financing (LIBOR)	<u>(14.0)%</u>	0.5%
	<u>100.0 %</u>	

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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The above was the PSERS Board's adopted asset allocation policy and best estimates of geometric real rates of return for each major asset class as of June 30, 2016.

### Discount Rate

The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

### Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following represents the net pension liability, calculated using the discount rate of 7.25%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.25%) or 1-percentage point higher (8.25%) than the current rate:

	<u>1% Decrease</u> <u>6.25%</u>	<u>Current</u> <u>Discount</u> <u>Rate</u> <u>7.25%</u>	<u>1% Increase</u> <u>8.25%</u>
District's proportionate share of the net pension liability	\$82,869,000	\$67,744,000	\$55,035,000

### Pension Plan Fiduciary Net Position

Detailed information about the PSERS' fiduciary net position is available in PSERS Comprehensive Annual Financial Report which can be found on the system's website at [www.psers.state.pa.us](http://www.psers.state.pa.us).

## (8) JOINT VENTURES AND JOINTLY GOVERNED ORGANIZATION

### Joint Ventures

#### **Lancaster County Career and Technology Center**

The District and the other 15 Lancaster County school districts participate in the Lancaster County Career and Technology Center ("**LCCTC**"). The LCCTC provides vocational-technical training and education to students of the participating school districts. The LCCTC is controlled by a joint board comprised of representative school board members of the participating school districts. District oversight of the LCCTC operations is the responsibility of the joint board. The District's share of operating costs for the LCCTC fluctuates based on the District's percentage of enrollment. The District's share of operating costs for 2016-2017 was \$532,294.

#### **Lancaster County Career and Technology Center Authority**

The District and the other 15 Lancaster County school districts also participate in a joint venture for the operation of the Lancaster County Career and Technology Center Authority (the "**Authority**"). The Authority oversees acquiring, holding, constructing, improving and maintaining the LCCTC school buildings and facilities. The Authority is controlled by a joint board comprised of representative school board members of the participating school districts in the Authority. As further described below, the participating school districts have entered into a long-term lease agreement with the Authority to provide rental payments sufficient to retire the Authority's outstanding debt obligations. The District's share of rent expense for 2016-2017 was \$49,123.

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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On September 20, 2011, the Authority authorized the issuance of Guaranteed Lease Revenue Bonds, Series of 2011 (the "**2011 Revenue Bonds**"), in the maximum aggregate principal amount of \$43,000,000 to provide funds for the renovations and additions to the Brownstown, Mount Joy and Willow Street campuses of the LCCTC and pay for the costs of issuance. The District and the 15 Lancaster County school districts have entered into a long-term lease agreement with the Authority stipulating that each school district will pay its proportionate share of the lease rentals in order to retire the 2011 Revenue Bonds based on real estate market values as set forth in the LCCTC organization agreement. The 2011 Revenue Bonds were issued in three different series over three years. The amount of each series was not to exceed \$10,000,000 without the participating school districts' approval. The 2011 Revenue Bonds were intended to be repaid over a period not to exceed thirty years, with gross annual debt service not to exceed \$1,985,000 and net annual debt service (after reimbursement by the Commonwealth of Pennsylvania) of \$1,330,000. On June 29, 2012, the Authority issued the first of three series in the total amount of \$9,995,000. On September 20, 2013 the Authority issued the second of three series in the total amount of \$9,995,000 which was refinanced in February 2017 and on July 9, 2014, the Authority issued the final of the three series in the total amount of \$3,900,000. The District's lease rental obligations for minimum rental payments related to the issued debt are as follows:

**Year ending June 30,**

2018	\$ 52,483
2019	52,467
2020	52,522
2021	52,527
2022	52,463
2023-2027	262,582
2028-2032	262,190
2033-2037	<u>262,177</u>
	<u>\$1,049,411</u>

Both the LCCTC and the Authority prepare financial statements that are available to the public from their administrative office located at 1730 Hans Herr Drive, P.O. Box 527, Willow Street, PA 17584.

### **Jointly Governed Organizations**

#### **Lancaster-Lebanon Intermediate Unit**

The District and the other Lancaster and Lebanon County school districts are participating members of the Lancaster-Lebanon Intermediate Unit (the "**LLIU**"). The LLIU is a regional educational service agency, established by the Commonwealth of Pennsylvania, which is governed by a joint committee consisting of School Board members from each participating school district. The School Board of each participating school district must approve the annual program budget for the LLIU but the participating school districts have no ongoing fiduciary interest or responsibility to the LLIU. The LLIU is a self-sustaining organization that provides a broad array of services to the participating school districts which include: curriculum development and instructional improvement; educational planning services; instructional material; continuing professional development; pupil personnel services; management services and federal liaison services. During 2016-2017, the District contracted with the LLIU for special education services which totaled \$1,468,553.

#### **Lancaster-Lebanon Joint Authority**

The District and the other Lancaster and Lebanon County school district are also participating members of the Lancaster-Lebanon Joint Authority (the "**Authority**"). The Authority oversees acquiring, holding, constructing, improving and maintaining the buildings and facilities maintained for the participating school districts and the LLIU, which is governed by a joint committee consisting of School Board members from each participating school district. During 2016-2017, the District did not have any financial transactions with the Authority.

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# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### Lancaster County Tax Collection Bureau

The District and the other 15 Lancaster County school districts along with Octorara Area School District of Chester County and the municipalities represented by those school districts are participating members of the Lancaster County Tax Collection Bureau (the "**Bureau**") for the collection of earned income taxes. Each participating school district appoints one member to serve on the joint operating committee and 16 members are appointed by the participating municipalities. The Bureau is a self-sustaining organization in which the participating members have no ongoing fiduciary interest or responsibility. The Bureau's operating expenditures are deducted from each members earned income tax distributions. During 2016-2017, the District's portion of operating expenditures for the Bureau totaled \$41,083.

## (9) CONTINGENCIES AND COMMITMENTS

### Government Grants and Awards

The District receives federal, state and local funding under a number of programs. Payments made by these sources under contractual agreements are provisional and subject to redetermination based on filing of reports and audits of those reports. Final settlements due from or to these sources are recorded in the year in which the related services are performed. Any adjustments resulting from subsequent examinations are recognized in the year in which the results of such examinations become known. District officials do not expect any significant adjustments as a result of these examinations.

### Litigation

The District is a defendant in various matters of litigation and claims. These matters result from the normal course of business. It is not presently possible to determine the ultimate outcome or settlement cost, if any, of these matters.

## (10) RISK MANAGEMENT

### Health Insurance

The District participates in a consortium with the LLIU to provide a self-insurance program for health insurance and related expenses for eligible employees, spouses and dependents. Accordingly, benefit payments plus an administrative charge are made to a third party administrator, who approves and processes all claims.

The District has recorded a liability in the General Fund for claims incurred through June 30, 2017 which has historically been satisfied within 60 days after June 30. The following table presents the components of the self-insurance medical claims liability and the related changes in the claims liability for the year ended June 30, 2017:

Insurance claims liability – beginning of year	\$ 303,676
Current year insurance claims and changes in estimates	3,753,220
Insurance claims paid	<u>(3,800,184)</u>
Insurance claims liability – end of year	<u>\$ 256,712</u>

# DONEGAL SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2017

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### Property and Liability

The District and 11 participating member school districts from Lancaster and Lebanon County, the LLIU, the Lancaster County Academy, and the LCCTC participate in the Lancaster-Lebanon Public Schools Insurance Pool (the "**Pool**"), which is a public entity risk pool currently operating as a common risk management and insurance program. The District and the other participating members pay an annual premium to the Pool for the purpose of seeking prevention or lessening of casualty losses to participating members from injuries to persons or property which might result in claims being made against participating members and to the pools insurance risks, reserves, claims and losses and providing self-insurance and reinsurance thereof. It is the intent of the participating members of the Pool, that the Pool will utilize funds contributed by the participating members to provide self-insurance and reimbursement to the members for certain losses, to defend and protect each participating member of the Pool against certain liabilities and losses, and to purchase excess and aggregate stop-loss insurance for claims greater than \$100,000 per occurrence. As of June 30, 2017, the District is not aware of any additional assessments relating to the Pool.

### Workers' Compensation

The District and 16 participating member school districts from Lancaster and Lebanon County and the LLIU participate in the Lancaster-Lebanon Public Schools Workers' Compensation Fund (the "**Fund**"), which is a cooperative voluntary trust arrangement. The District and the other participating members pay an annual premium to the Fund for the purpose of seeking prevention or lessening of claims due to injuries of employees of the participating members and pooling workers' compensation and occupational disease insurance risks, reserves, claims, and losses and providing self-insurance and reinsurance thereof. It is the intent of the participating members of the Fund that the Fund will utilize funds contributed by the participating members, which shall be held in trust by the Fund, to provide self-insurance and reimbursement to the members for their obligations to pay compensation as required under the Workers' Compensation Act and the Pennsylvania Occupational Disease Act and to purchase excess and aggregate insurance. As of June 30, 2017, the District is not aware of any additional assessments relating to this Fund.

### Other Risks

The District is exposed to other risks of loss, including errors and omissions. The District has purchased a commercial insurance policy to safeguard its assets from risk of loss due to errors and omissions. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

## (11) SUBSEQUENT EVENTS

Management has evaluated subsequent events through October 23, 2017, the date on which the financial statements were available to be issued. No material subsequent events have occurred since June 30, 2017 that required recognition or disclosure in the financial statements.



**REQUIRED SUPPLEMENTARY INFORMATION**

# DONEGAL SCHOOL DISTRICT

## BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended June 30, 2017

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<b>REVENUES</b>			
Local sources	\$ 30,364,446	\$ 31,461,026	\$ 1,096,580
State sources	14,371,060	16,859,142	2,488,082
Federal sources	<u>2,282,545</u>	<u>2,194,243</u>	<u>(88,302)</u>
<b>Total revenues</b>	<u>47,018,051</u>	<u>50,514,411</u>	<u>3,496,360</u>
<b>EXPENDITURES</b>			
<b>Instruction</b>			
Regular programs	20,365,427	19,703,124	662,303
Special programs	7,506,003	7,008,364	497,639
Vocational programs	565,000	581,417	(16,417)
Other instructional programs	23,377	13,700	9,677
Higher education programs	<u>1,000</u>	<u>-</u>	<u>1,000</u>
<b>Total instruction</b>	<u>28,460,807</u>	<u>27,306,605</u>	<u>1,154,202</u>
<b>Support services</b>			
Pupil support services	1,463,949	1,582,368	(118,419)
Instructional staff services	1,619,448	1,848,053	(228,605)
Administrative services	2,696,872	2,693,127	3,745
Pupil health	540,620	534,873	5,747
Business services	486,314	468,656	17,658
Operation and maintenance of plant services	3,825,207	3,519,386	305,821
Student transportation services	1,513,232	1,495,573	17,659
Support services - central	292,608	306,423	(13,815)
Other support services	<u>19,500</u>	<u>19,054</u>	<u>446</u>
<b>Total support services</b>	<u>12,457,750</u>	<u>12,467,513</u>	<u>(9,763)</u>
<b>Operation of noninstructional services</b>			
Student activities	830,098	786,729	43,369
Community services	<u>-</u>	<u>6,131</u>	<u>(6,131)</u>
<b>Total operation of noninstructional services</b>	<u>830,098</u>	<u>792,860</u>	<u>37,238</u>
<b>Total expenditures</b>	<u>41,748,655</u>	<u>40,566,978</u>	<u>1,181,677</u>
<b>Excess (deficiencies) of revenues over (under) expenditures</b>	<u>5,269,396</u>	<u>9,947,433</u>	<u>4,678,037</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Sale of/compensation for capital assets	-	23,545	23,545
Transfers out	(6,034,953)	(9,352,913)	(3,317,960)
Budgetary reserve	<u>(450,000)</u>	<u>-</u>	<u>450,000</u>
<b>Total other financing sources (uses)</b>	<u>(6,484,953)</u>	<u>(9,329,368)</u>	<u>(2,844,415)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (1,215,557)</u>	618,065	<u>\$ 1,833,622</u>
<b>FUND BALANCE</b>			
Beginning of year		<u>10,685,491</u>	
<b>End of year</b>		<u>\$ 11,303,556</u>	

**DONEGAL SCHOOL DISTRICT**

**OTHER POST-EMPLOYMENT BENEFITS SCHEDULE OF FUNDING PROGRESS**

Year ended June 30, 2017

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<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets (a)</u>	<u>Actuarial Accrued Liability (AAL) - Entry Age (b)</u>	<u>Unfunded AAL (UAAL) (b-a)</u>	<u>Funded Ratio (a/b)</u>	<u>Covered Payroll (c)</u>	<u>UAAL as a Percentage of Covered Payroll ((b-a)/c)</u>
07/01/2015	\$ -	\$1,468,451	\$1,468,461	0.00%	\$16,384,614	8.96%
07/01/2013	\$ -	\$1,925,375	\$1,925,375	0.00%	\$15,525,289	12.40%
07/01/2011	\$ -	\$2,235,982	\$2,235,982	0.00%	\$14,722,798	15.19%
07/01/2009	\$ -	\$2,091,031	\$2,091,031	0.00%	\$14,421,658	14.50%

# DONEGAL SCHOOL DISTRICT

## SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Year ended June 30

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	<u>2016</u>	<u>2015</u>	<u>2014</u>
District's proportion of the net pension liability (asset)	0.1367%	0.1340%	0.1308%
District's proportionate share of the net pension liability (asset)	\$67,744,000	\$58,042,000	\$51,771,577
District's covered-employee payroll	\$17,709,675	\$17,235,638	\$16,686,678
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	383%	337%	310%
Plan fiduciary net position as a percentage of the total pension liability	50%	54%	57%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

# DONEGAL SCHOOL DISTRICT

## SCHEDULE OF THE DISTRICT'S PENSION PLAN CONTRIBUTIONS

Year ended June 30

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	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	4,349,000	3,313,332	2,599,945
Contributions in relation to the contractually required contribution	<u>4,354,741</u>	<u>3,313,332</u>	<u>2,599,945</u>
Contribution deficiency (excess)	(5,741)	-	-
District's covered-employee payroll	\$17,709,675	\$17,235,638	\$16,686,678
Contributions as a percentage of covered-employee payroll	25%	20%	16%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

**SINGLE AUDIT**

# DONEGAL SCHOOL DISTRICT

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND CERTAIN STATE GRANTS

Year ended June 30, 2017

<u>Federal Grantor/Pass-Through Grantor/Project Title</u>	<u>Source Code</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Grant Period Beginning/Ending Dates</u>	<u>Grant Amount</u>	<u>Total Received for Year</u>	<u>Accrued (Deferred) Revenue July 1, 2016</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>	<u>Accrued (Deferred) Revenue June 30, 2017</u>	<u>Passed Through to Subrecipients</u>
<b><u>U.S. Department of Education</u></b>											
<b><u>Passed-Through the Pennsylvania Department of Education</u></b>											
Title I - Improving Basic Programs	I	84.010	013-160119	07/01/15 - 09/30/16	\$ 415,165	\$ 82,181	82,181	\$ -	\$ -	\$ -	\$ -
Title I - Improving Basic Programs	I	84.010	013-170119	07/01/16 - 09/30/17	500,798	401,192	-	500,798	500,798	99,606	-
Total CFDA #84.010						483,373	82,181	500,798	500,798	99,606	-
Title II - Improving Teacher Quality	I	84.367	020-160119	07/01/15 - 09/30/16	81,568	10,822	10,822	-	-	-	-
Title II - Improving Teacher Quality	I	84.367	020-170119	07/01/16 - 09/30/17	79,759	69,235	-	79,759	79,759	10,524	-
Total CFDA #84.367						80,057	10,822	79,759	79,759	10,524	-
<b><u>Passed Through the Lancaster-Lebanon I.U.</u></b>											
I.D.E.A. - Part B, Section 611	I	84.173	131-140013	07/01/16 - 09/30/17	550,990	550,990	-	550,990	550,990	-	-
I.D.E.A. - Part B, Section 619	I	84.027	062-170013	07/01/16 - 06/30/17	4,360	4,360	-	4,360	4,360	-	-
Total U.S. Department of Education						1,118,780	93,003	1,135,907	1,135,907	110,130	-
<b><u>U.S. Department of Health and Human Services</u></b>											
<b><u>Passed Through the Pennsylvania Department of Public Welfare</u></b>											
Medical Assistance Program	I	93.778	N/A	07/01/15 - 06/30/16	N/A	6,158	6,158	-	-	-	-
Medical Assistance Program	I	93.778	N/A	07/01/16 - 06/30/17	N/A	5,743	-	11,483	11,483	5,740	-
Total CFDA #93.778						11,901	6,158	11,483	11,483	5,740	-
<b><u>U.S. Department of Agriculture</u></b>											
<b><u>Passed-Through the Pennsylvania Department of Education</u></b>											
State Matching Share	S	N/A	N/A	07/01/15 - 06/30/16	N/A	1,147	1,147	-	-	-	-
State Matching Share	S	N/A	N/A	07/01/16 - 06/30/17	N/A	48,591	-	48,907	48,907	316	-
Total State Matching						49,738	1,147	48,907	48,907	316	-

Continued on next page

<u>Federal Grantor/Pass-Through Grantor/Project Title</u>	<u>Source Code</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Grant Period Beginning/Ending Dates</u>	<u>Grant Amount</u>	<u>Total Received for Year</u>	<u>Accrued (Deferred) Revenue July 1, 2016</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>	<u>Accrued (Deferred) Revenue June 30, 2017</u>	<u>Passed Through to Subrecipients</u>
<b>Passed-Through the Pennsylvania Department of Education (cont'd)</b>											
Breakfast Program	I	10.553	N/A	07/01/15 - 06/30/16	N/A	2,712	2,712	-	-	-	-
Breakfast Program	I	10.553	N/A	07/01/16 - 06/30/17	N/A	89,324	-	89,324	89,324	-	-
Total CFDA #10.553						<u>92,036</u>	<u>2,712</u>	<u>89,324</u>	<u>89,324</u>	<u>-</u>	<u>-</u>
National School Lunch Program	I	10.555	N/A	07/01/15 - 06/30/16	N/A	12,791	12,791	-	-	-	-
National School Lunch Program	I	10.555	N/A	07/01/16 - 06/30/17	N/A	567,908	-	572,123	572,123	4,215	-
<b>Passed-Through the Pennsylvania Department of Agriculture</b>											
National School Lunch Program	I	10.555	N/A	07/01/16 - 06/30/17	N/A	115,804	(13,626)	113,986	113,986	(15,444)	-
Total CFDA #10.555						<u>696,503</u>	<u>(835)</u>	<u>686,109</u>	<u>686,109</u>	<u>(11,229)</u>	<u>-</u>
<b>Total U.S. Department of Agriculture</b>						<u>788,539</u>	<u>1,877</u>	<u>775,433</u>	<u>775,433</u>	<u>(11,229)</u>	<u>-</u>
<b>Total Federal Awards and Certain State Grants</b>						<u>\$ 1,968,958</u>	<u>\$ 102,185</u>	<u>\$ 1,971,730</u>	<u>\$ 1,971,730</u>	<u>\$ 104,957</u>	<u>\$ -</u>
Total Federal Awards						\$ 1,919,220	\$ 101,038	\$ 1,922,823	\$ 1,922,823	\$ 104,641	-
Total State Awards						49,738	1,147	48,907	48,907	316	-
Total Federal Awards and Certain State Grants						<u>\$ 1,968,958</u>	<u>\$ 102,185</u>	<u>\$ 1,971,730</u>	<u>\$ 1,971,730</u>	<u>\$ 104,957</u>	<u>\$ -</u>
Special Education Cluster (IDEA) (CFDA's #84.027 and #84.173)						<u>\$ 555,350</u>	<u>\$ -</u>	<u>\$ 555,350</u>	<u>\$ 555,350</u>	<u>\$ -</u>	<u>\$ -</u>
Child Nutrition Cluster (CFDA's #10.553 and #10.555)						<u>\$ 788,539</u>	<u>\$ 1,877</u>	<u>\$ 775,433</u>	<u>\$ 775,433</u>	<u>\$ (11,229)</u>	<u>\$ -</u>

**Source Codes**

D - Direct Funding

I - Indirect Funding

S - State Funding

CFDA = Catalog of Federal Domestic Assistance



# DONEGAL SCHOOL DISTRICT

## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND CERTAIN STATE GRANTS

June 30, 2017

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### (1) FEDERAL EXPENDITURES

The Schedule of Expenditures of Federal Awards and Certain State Grants reflects federal expenditures for all individual grants which were active during the fiscal year. Additionally, the Schedule reflects expenditures for certain state grants.

### (2) BASIS OF ACCOUNTING

The District uses the modified accrual method of recording transactions except as noted for the accounting of donated commodities in Note 3. Revenues are recorded when measurable and available. Expenditures are recorded when incurred.

### (3) NONMONETARY FEDERAL AWARDS – DONATED FOOD

The Commonwealth of Pennsylvania distributes federal surplus food to institutions (schools, hospitals and prisons) and to the needy. Expenditures reported in the Schedule of Expenditures of Federal Awards and Certain State Grants under CFDA #10.555 USDA Commodities represent federal surplus food consumed by the District during the 2016-2017 fiscal year.

### (4) ACCESS PROGRAM

The District participates in the ACCESS Program which is a medical assistance program that reimburses local educational agencies for direct eligible health-related services provided to enrolled special needs students. Reimbursements are federal source revenues but are classified as fee-for-service and are not considered federal financial assistance. The amount of ACCESS funding recognized for the year ended June 30, 2017 was \$0.

### (5) QUALIFIED SCHOOL CONSTRUCTION BONDS PROGRAM

The District participates in the Qualified School Construction Bonds ("**QSCB**") program sponsored by the State Public School Building Authority ("**SPSBA**"). In conjunction with the QSCB Program, the District receives subsidy reimbursements for a portion of the interest payments made under its loan agreements with the SPSBA. Reimbursements are federal source revenues but are not considered federal financial assistance. The amount of QSCB subsidy payments recognized for the year ended June 30, 2017 was \$1,046,853.

### (6) INDIRECT COSTS

The District has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance. No indirect costs were charged to the District's Federal awards for the year ended June 30, 2017.

**DONEGAL SCHOOL DISTRICT**

***SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS***

**Year ended June 30, 2017**

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There were no audit findings for the year ended June 30, 2016.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**Board of School Directors  
Donegal School District  
Mount Joy, Pennsylvania**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Donegal School District, Mount Joy, Pennsylvania, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Donegal School District's basic financial statements, and have issued our report thereon dated October 23, 2017.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Donegal School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Donegal School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Donegal School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Donegal School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**BBD, LLP**

**Philadelphia, Pennsylvania  
October 23, 2017**



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

**Board of School Directors  
Donegal School District  
Mount Joy, Pennsylvania**

***Report on Compliance for Each Major Federal Program***

We have audited Donegal School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Donegal School District's major federal programs for the year ended June 30, 2017. Donegal School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of Donegal School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (the "**Uniform Guidance**"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Donegal School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Donegal School District's compliance.

***Opinion on Each Major Federal Program***

In our opinion, Donegal School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

### ***Report on Internal Control over Compliance***

Management of Donegal School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Donegal School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Donegal School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**BBD, LLP**

**Philadelphia, Pennsylvania  
October 23, 2017**

# **DONEGAL SCHOOL DISTRICT**

## **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**Year ended June 30, 2017**

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### **SUMMARY OF AUDITOR'S RESULTS**

1. The auditor's report expresses an unmodified opinion on whether the financial statements of Donegal School District were prepared in accordance with GAAP.
2. No significant deficiencies or material weaknesses relating to the audit of the financial statements of Donegal School District are reported in the independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.
3. No instances of noncompliance material to the financial statements of Donegal School District, which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.
4. No significant deficiencies or material weaknesses in internal control over the major federal award programs are reported in the independent auditor's report on compliance for each major program and on internal control over compliance required by the Uniform Guidance.
5. The auditor's report on compliance for the major federal award programs for Donegal School District expresses an unmodified opinion on all major federal programs.
6. There are no audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a) of the Uniform Guidance.
7. The programs tested as major programs were:
  - Child Nutrition Cluster:
    - Breakfast Program – CFDA Number 10.553
    - National School Lunch Program – CDFFA Number 10.555
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. The Donegal School District did not qualify as a low-risk auditee.

### **FINDINGS—FINANCIAL STATEMENT AUDIT**

None

### **FINDINGS AND QUESTIONED COSTS—MAJOR FEDERAL AWARD PROGRAMS AUDIT**

None