Adding a Student to a PowerSchool Parent/Guardian Access Account

Open your web browser and go to https://premier.donegalsd.org
Once there, log in to the portal using your Parent Access Account credentials.

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Sign In	Dreate Account	
tudont a	nd Parent Sign In	
luuent a	ind Falent Sign in	
Username		
johnbear		
Password		
	Having trouble signing in?	

2. When the **Grade and Attendance** screen opens, click on the **Account Preferences** link on the menu that appears on the left side of the screen.

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Email Notification	HR(1-6)	M	Т	W	Н	F	M
Comments	1(1-6)						-
School Bulletin	2(1,3,5)		R.		ji ji		
Class Registration	2(2,4,6)			2		2	
My Calendars	3(1-6)		d				
School Information	4(1-6)						
Account Preferences	PM(1-6)						
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PowerSchool

3. Next, click on the **Students** tab. Account Preferences - Profile

' you want to chang	e the name, e-mail address, username or password associated with your Parent account, you may do so
First Name:	
Last Name:	
Email:	
Select Language	
Username:	
Current Passwor	

4. Now, click on the **Add** button

Account Preferences - Students

Profile Students

Add

 Enter the Student Name, Access ID, and Access Password from the PowerSchool letter you received from your school. Enter the information EXACTLY AS IT APPEARS ON THE LETTER! Choose the appropriate Relationship from the drop-down menu. Click on the Submit button to add the student to your Parent/Guardian Access Account.

Student Name	Access ID	Access Password	Relationship
Jacob Bear	Bear247	•••••	Father

6. You will now see that the student's name has been added to the upper left of the Parent portal screen.



7. Click on the student's name to view his/her information.

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Repeat this process for any additional students you'd like to add.